



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	
SHRI NAGPUR GUJARATI MANDAL'S VRAJLAL MANILAL VASANT COMMERCE, JAYDEOSHANKAR MANISHANKAR THAKAR ARTS AND JASHBHAI JIJIBHAI PATEL SCIENCE COLLEGE	
Name of the head of the Institution	Dr. K. P. Kariya
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07122734391
Mobile no.	9579318265
Registered Email	vmv.iqac@gmail.com
Alternate Email	principalofvmv@gmail.com
Address	Wardhaman nagar
City/Town	Nagpur
State/UT	Maharashtra

Pincode	440008																		
<b>2. Institutional Status</b>																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Urban																		
Financial Status	Self financed and grant-in-aid																		
Name of the IQAC co-ordinator/Director	Dr. Shuchismita R. Mishra																		
Phone no/Alternate Phone no.	07122734391																		
Mobile no.	9823036200																		
Registered Email	shuchismitavmv@gmail.com																		
Alternate Email	naacdocvmv@gmail.com																		
<b>3. Website Address</b>																			
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.vmvnagpur.org/Administrator/PDF/08042018115203504.pdf">http://www.vmvnagpur.org/Administrator/PDF/08042018115203504.pdf</a>																		
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.vmvnagpur.org/Administrator/PDF/10122021014358698.pdf">http://www.vmvnagpur.org/Administrator/PDF/10122021014358698.pdf</a>																		
<b>5. Accrediation Details</b>																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>B+</td> <td>2.55</td> <td>2018</td> <td>02-Nov-2018</td> <td>01-Nov-2023</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	3	B+	2.55	2018	02-Nov-2018	01-Nov-2023
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
3	B+	2.55	2018	02-Nov-2018	01-Nov-2023														
<b>6. Date of Establishment of IQAC</b>	29-Apr-2011																		
<b>7. Internal Quality Assurance System</b>																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by	Date & Duration		Number of participants/ beneficiaries																

IQAC		
Webinar on Better Searches. Better Results	16-May-2020 1	100
Workshop on Trending Technology	11-Sep-2019 1	100
Workshop on Robotics by Department of Computer	29-Aug-2019 2	50
Review Meeting of Peer Team Report for plan of action	22-Jun-2010 1	10
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Malhar Kolhatkar	Employment skills and rural transformation	ICSSR-impress	2019 730	245000
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Academic planning of all departments which maintain a balance between the curricular, co curricular and extra curricular activities.

Keeping in view the increasing number of students, IQAC took initiative to increase number of class rooms in the session.

IQAC took initiative in preparing the module for mentoring system. The convener of the Mentoring Cell designed the hand-book for the mentoring system. With the formation of teachers-in-charge network, the students' mentoring system is inducted keeping in view of the guidelines proposed by NAAC.

For inculcating environmental consciousness amongst students Digital Notice Board is introduced in the college with the help of Computer department.

For documentation of various programmes IQAC formed a new documentation committee to maintain the records of different programmes held in the college.

[View File](#)

### 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Improvement of Mental & Physical Health	Organised Yoga classes for students which improved emotional regulation and helped them in managing their stress and anxiety. It also helps in boosting their self esteem.
Awareness programme on Financial Planning and Budget understanding	With an objective of making the students more aware of Financial Planning and Budget understanding IQAC initiated few programmes. One day symposium on 'Income Transfer and Indian Economy ' in association with Vidarbha Arthashstra Parishad, Guest Lecture on Budget Analysis, group discussion on ' Cashless India : Opportunities and challenges' were organised to enable students to obtain better financial understanding and set reasonable financial goals.
Industrial visit	Industrial visit to G.S.I., Haldiram Foods Ltd., Malu Electrodes, Quick Heal Pune were organised for the students which provided an exposure to the students about practical working environment. It also provided students a good opportunity to gain full awareness about industrial practices.
Awareness and implementation of College Social Responsibility	Bone Mineral Density check up Camp, Rubella Vaccination, Blood Donation Camp, Cleanliness drive, Tree Plantation Camp, Kolhapur and Sangli flood hit help and other activities were organised which contributed in making students a socially responsible citizen.

Organization of Employment oriented courses	Organized Short Term Courses on 'Health, Beauty and Wellness' and 'Makeup Workshops' to help Girl students joining Beauty and make up related jobs. Organized Certificate Course in 'Basic of Word, Excel & Power Point' to develop drafting and presentation skill among students. Offered certificate course in 'Business Correspondence' to enrich students in business communication. These courses helped them in getting job in future.
Development and improvement of scientific temper and critical thinking of the students	Organized Students Power Point Competition Intra Collegiate as well as Inter collegiate to prepare them to participate and present at various conferences and publish their research articles. It also helped them in improving their presentation skill.
<a href="#">View File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">CDC</td> <td style="text-align: center;">04-Dec-2021</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	CDC	04-Dec-2021
Name of Statutory Body	Meeting Date				
CDC	04-Dec-2021				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2017				
Date of Submission	17-Jan-2017				
<b>17. Does the Institution have Management Information System ?</b>	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The institution operates the Management Information and related online operation through a software "Synchronik". It functions to facilitate the process necessary for admission, examination, and issue of required documents to students and various other functions. The MIS operates for the online registration of students, uploading of all the necessary documents of students and				

generation of waiting list and merit list for admission purpose. The payment of fees by student and the generation of receipt is also done online through this software. The academic and administrative clearance of all students is dealt through the MIS. It helps retrieving past data regarding enrollment, result etc. The issue of the Icards, Transfer Certificate, Bonafide Certificate is also administered through the MIS. The data of the online fee transaction is maintained by the system that later helps in auditing and accounting procedure. The Management, the principal and the HODs can have a ready access to the data regarding admission, examination and result, and other administrative data. The MIS, being user friendly, saves time and facilitates the administrative process of the Institution.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is a Linguistic minority institution. As it is affiliated to the RTM Nagpur University, it follows the academic calendar and the syllabus prescribed by the University. The Time-Table Committees of different streams plan the lectures according to the university mandated workload. The Unit Tests are conducted subject wise and class-wise for feedback from students regarding teaching and learning. Similarly, the students are guided to present their knowledge and learning through PPT and Seminars especially organized for them. The Group Discussion among students on several topics are conducted in the Seminar Hall. The Academic plan which is framed in the beginning of the session by teachers is subject to review of the HODs of various streams which is then sought to be implemented effectively. The record of all the activities is maintained in the daily Diary with the signature of the Head of the departments. The Certificate courses, and extension activities are regularly organized. A host of co-curricular activities to complement the academic development are also carried out throughout the year which include workshops, seminars, guest lectures, awareness programs, quizzes and skill development programs. The college also runs various value-added courses, namely, yoga course, Make-up work-shop & Short Film making workshop, which benefit students with new skills. The teachers, along with the traditional talk-chalk method employs various other methods like peer mentoring, group discussion, experimental projects, inter-departmental seminars and presentation. Modern teaching tools are also used for the implementation of the curriculum. The record of the classes and curricular and co-curricular activities undertaken in the academic year is maintained by every department.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
FUNDAMENTALS OF ENGLISH GRAMMAR	Nil	17/09/2019	26	Employability	Communication Skill
HEALTH, BEAUTY AND WELLNESS	Nil	20/11/2019	17	Entrepreneurship	Beautician
YOGA CERTIFICATE COURSE	Nil	01/01/2020	26	Entrepreneurship	Yoga Skill
BUSINESS CORRESPONDENCE	Nil	12/02/2020	7	Entrepreneurship	Business Communication
BASIC OF WORD, EXCEL POWER POINT	Nil	24/02/2020	8	Entrepreneurship	Drafting and Presentation Skill

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	0	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MCA	NA	16/06/2016
MA	ENGLISH	16/06/2016
MCM	NA	16/06/2016
MCom	NA	16/06/2016
MA	HINDI	16/06/2016
MSc	PHYSICS	16/06/2017
MSc	MATHS	16/06/2017
MSc	CHEMISTRY	16/06/2017
MA	ECONOMICS	16/06/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	295	Nil

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
---------------------	----------------------	-----------------------------

Short Film Making Workshop	10/06/2019	50
Industry - Academic Bridge Course of C#	01/12/2019	67
Industry - Academic Bridge Course of PHP	01/12/2019	74
Make-up Workshop	10/03/2020	50
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCA	Software Development	20
MCom	Filling IT and GST Return	17
<a href="#">View File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The Feedback is obtained from all stakeholders. The feedback from students is taken through the Student Satisfaction Survey. The feedback from other stakeholders is taken through feedback forms which are specifically designed by the IQAC for this purpose. The Student Satisfaction Survey is taken both online and offline. It is analysed first by the online system. The offline forms are analyzed prepared by the Computer Science Department. The Heads of the departments and teachers discuss the responses, and strategies are evolved for elimination of lacunae and so that the measures like counseling and guidance can be taken and the report thereof can be submitted to the IQAC. The IQAC forms a Sub-Committee to go through these reports and give suggestions for action to be taken. Utilization of feedback: Student feedback is considered for overall class development and providing optimum support services to students. Teacher feedback about the curriculum is duly considered to introduce Bridge/Certificate Courses for better delivery of curriculum. Employer's feedback acts as a benchmark to enhance capabilities of students to make them employable and job ready. The Alumni feedback gives impetus to development of student facilities and the Parent feedback is valuable to improve curriculum delivery and enhance discipline among the students.</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year



Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	NA	126	142	126
BA	NA	362	421	362
BCom	NA	648	941	648
<a href="#">View File</a>				

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3110	639	43	8	11

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
51	30	6	5	1	634

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

This year the college has inducted a network of teachers-in-charge for mentoring the students. The students' mentoring system is formed keeping in view of the guidelines proposed by NAAC focusing students' round personality development. Mentoring cell has designed the handbook of the student mentees to record their overall development through mentoring activities. Mentoring system comprised student mentors as well as teacher mentors. In the first week of August 2019, the teachers selected the student mentors from the second year of degree courses (III Semester/VI Semester) of their respective subjects. These student mentors are both friends and a role model for the new entrants (new students) as they not only support but also encourage them in their academic and personal growth. Selected mentors were formally called for a meeting to decide the line of action plan for the session 2019-20. The meeting was held on 24th of August 2019 by the Convener to introduce the student mentors about their mentoring work. The convener distributed the hand-books of mentoring activity to keep the record of mentee's responses. The mentors were guided by the convener about how to meet the allotted batch of mentees (juniors) and how to keep the record of mentoring activity. They were also guided on the frequency of these meetings. The student mentors were introduced by the respective teacher in-charge to their allotted junior batch members. The mentors started their work from the first week of September and continued till February 2020. A review meeting of student mentors was conducted on 16th of February 2020 to discuss the progress of their mentoring activity and to share their experiences of mentoring work. In this meeting the student mentors shared their mentoring experience and also the feedback that they received from their teachers in charge. Some student mentors shared that they solved the scholastic and administrative office related issues of their mentees. In some cases, emotional problems of the new entrants were also solved to some extent by student mentors by sharing their own experiences. The student mentors were asked to continue the mentoring activity till the end of March 2020. On 5th February 2020, a meeting of teachers-in-charge was conducted by the convener. The convener interacted with teachers in-charge, who were supervising the work of student mentors. Due to sudden lockdown imposed upon the city in view of COVID-19, last meeting of mentoring cell could not be held.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3749	51	1 : 74

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
113	51	62	4	30

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NA	Nil	NA
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	NA	SEM 6	28/10/2020	23/11/2020
BCom	NA	SEM 6	31/10/2020	24/11/2020
<a href="#">View File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Students' Evaluation on the basis of examinations is a must and an integral part of the teaching- learning process. Hence a structured evaluation process has been designed and implemented by individual departments based broadly on the guidelines issued by RTM, Nagpur University. Based on the syllabus topics, written assignments, formal presentation of the selected topics, class tests are conducted so that the conceptual understanding of the topics taught in the class is achieved. PPT Presentation competition, Quizzes, Home assignments, seminars, formal/informal presentations and unit tests are a regular feature of Continuous Internal Evaluation of the students. To enhance the students' inquisitive attitude brain storming sessions were conducted. Addition to it, oral tests based on the units taught were conducted. The tests are very important parameter for internal assessment of the students as they form the basis of gauging tangible learning outcomes. Assignment of small experimental projects aligned to the practical curriculum were given to the students to extend the scope of learning as well as evaluating students' analytical skills. Students' participatory learning was enhanced through meaningful themes chosen for projects that combined inquiry with accountability. Performance assessment was done through write ups, presentation in viva voce, seminars. For infusing teaching ideas for better understanding and clarity of vision, the teachers organized educational excursions through which students got to know ground realities and their practical orientation was thus sought. During everyday classes informal group discussions, debate, students' sharing of experiences

and class-room based activities are facilitated to help the students explore and comprehend subject matter. Organizing virtual General Knowledge Tests, mathematical quizzes made the students prepare themselves and participate in competitive exams.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year institution prepares Academic Calendar in the month of July for regularity and punctuality of curricular, co-curricular and extra-curricular activities to be held throughout the year. Academic calendar is proposed and the dates are subject to change. All the departments are requested to submit the details of organizing various extra-curricular and co-curricular activities like Seminars, PPT Presentation competition, Essay competition, Quizzes, schedule of Guest lectures, Educational Excursions and Industrial visits and tours, college gathering in which various competitions are organized, celebrations of days like ozone layer conservation day, world wet land day, national science day, library day, mathematics day, celebration of birth anniversaries of national heroes and other activities including students' association activities to the IQAC office. All the departments are suggested to conduct Test Exams at the end of every semester based on university exam pattern. The proposed Academic calendar thus facilitates the timely and periodical conduct of evaluation and keeps it in synchrony with the University Examinations. Institution level Terminal Tests are designed on the syllabus and question papers is based on University pattern of examinations. Due to COVID 19 all exams of end semester were cancelled.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.vmvnagpur.org/Activities.aspx>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	BA	NA	47	45	95.74
NA	BCom	NA	128	128	100

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.vmvnagpur.org/Administrator/PDF/10122021015915039.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	ICSSR-IMPRESS	245000	98000

[View File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Robotics	COMPUTER DEPARTMENT	29/08/2019
Workshop on Trending Technology	COMPUTER DEPARTMENT	11/09/2019
Seminar on Cloud Technology and Information Security	COMPUTER DEPARTMENT	27/02/2020
Webinar: Better Searches, Better Results	COMMERCE	16/05/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Null	0
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Null
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce Research Centre	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce, History, Marathi, Physics	14	6.6
International	Commerce	5	6.6
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Marathi	1

Political Science	1
Mathematics	1
Physics	1
Home Economics	1
Commerce	4
Economics	3
History	1
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Startups in India	Dr. M. J. Kolhatkar	Journal of XI'AN University of Architecture Technology	2019	0	GU Chaolin (Tsinghua University)	Nil
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nil	Nil	Nil	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	10	33	6	36
Presented papers	Nil	1	Nil	Nil
Resource persons	Nil	Nil	2	7
<a href="#">View File</a>				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness programme: air pollution	NCC unit VMV college, nagpur	3	53

[View File](#)

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS – RTM Nagpur University, Nagpur	Appointed as area coordinator	NSS-RTM Nagpur University, Nagpur	1000

[View File](#)

### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	Student development committee in association with NSS	Nirmalay Visarjan drive	6	235
Swachh Bharat	NSS of the college	Oath for Tobacco free India	4	62
Health Awareness	Community development cell	Bone Mineral Density check up camp	7	159
Gender Issue	Student development committee	Rubella vaccination camp	7	322
Swachh Bharat	NSS of the college	Tree plantation	7	52
Swachh Bharat	NCC unit VMV college, nagpur	Cleanliness drive Presentation for waste management	7	50
Swachh Bharat	NCC unit VMV college, nagpur	Awareness programme: air pollution	7	53
Gender Issue	Woman cell in collaboration with NSS	Guest lecture- topic: Women's Problems and solutions	24	120

[View File](#)

### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	4	Nil	4

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship and Placement	Entrepreneurship development, Training and Placement	Hasten Solutions 32/1, R.M.S. colony, Durga nagar, old subhedar layout, Nagpur 440024	28/01/2020	21/09/2020	5
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Pranov Bahu-uddyshiya sanstha	01/07/2014	Purpose: to develop interest of yoga and health amongst students	500
<a href="#">View File</a>			

**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3250000	3126601

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Campus Area	Existing
<a href="#">View File</a>	

**4.2 – Library as a Learning Resource**

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Softlib Software	Partially	Web2.5	2013

4.2.2 – Library Services

Library	Existing	Newly Added	Total

Service Type						
Text Books	54852	5356710	729	129818	55581	5486528
Reference Books	8383	2391044	775	612739	9158	3003783
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Null
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	243	6	243	1	1	24	28	320	139
Added	10	0	10	0	0	0	0	0	0
Total	253	6	253	1	1	24	28	320	139

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

320 MBPS/ GBPS
----------------

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	Null

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1030000	972403	660000	625885

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The procedure and policies adapted by the institution for maintenance and utilization of Academic and Physical facilities include replacement and up gradation of obsolete facilities. The College has an in-house team for the maintenance of its system and network and minor hardware daily repair. For all major issues, a service provider is hired. Annual Maintenance contract for Housekeeping, Security, Lift, Electrician and Solar Panel are signed with the</p>
--



providers for maintenance of physical facilities. Regular repair and renovation of the physical facilities is undertaken by the institution on need basis. The systems are updated with anti-virus software on regular basis. There has been a considerable increase in the available bandwidth from 80 MBPS to 400 MBPS in the current year. The library of the college is fully automated with barcode system. The institutional library is using "Softlib" library management version 2.5 since 2013. The library also has localized OPAC system enabling access of library to students and faculties from anywhere in the college .Library committee consisting of head of all departments is formed to assess the need of books for the academic year .The college ensures that the library purchases current title of reference and text books including journals every year. The entire premises is equipped with 64 CCTV Cameras to prevent pilferage and overall monitoring and surveillance The college has well equipped laboratories with latest equipment's needed for academic purpose. The institution follows a systemic procedure for the procurement and maintenance of equipment's for the laboratories. The sports department of the institution comprises of a well-equipped gymnasium with modern machines, indoor sports facilities such as badminton court, table tennis court, multipurpose covered arena for other indoor sports such as chess carom etc, The institution has 10500 Square feet area for Kabaddi, Kho Kho, Volley Ball, Football Arena, Cricket net practice and college band troupe are also carried out in this arena. Yoga centre of the institution conducts yoga workshop for the students throughout the year. The furniture fixture and electric fittings are maintained by the institute on regular basis.

<http://www.vmvnagpur.org/Administrator/PDF/10122021022100796.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students welfare (inhouse)	29	49559
Financial Support from Other Sources			
a) National	GOI RCSM	1448	9401138
b) International	0	Nil	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Fundamental of English Grammer	17/09/2019	106	SELF
Health Beauty Wellness	20/11/2019	54	SELF
Business Correspondence	12/02/2020	46	SELF
Basic of Word, Excel Power point	24/02/2020	37	SELF
Bridge Course	05/08/2019	1164	SELF

Remedial Coaching	09/09/2019	340	SELF
Personal Counselling	07/10/2019	17	SELF
Mentoring	16/09/2019	841	SELF
Yoga Meditation	01/08/2019	610	SELF
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Guidance for Online submission of forms, career after graduation: Preparation for competitive examinations	24	24	Nil	Nil
2020	Aptitude enhancement for skill development by Edu Bridge (Aptech Learning)	23	23	Nil	Nil
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Muthoot Corp	3	3	NA	Nil	Nil
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	14	B.Sc	Science	VMV Commerce JMT Arts JJP Science College, Nagpur.	M.Sc
2019	14	B.A.	Humanities	VMV Commerce JMT Arts JJP Science College, Nagpur.	M.A.
2019	30	B.Com	Commerce	VMV Commerce JMT Arts JJP Science College, Nagpur.	M.com

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Vasant Panchami Inter Collegiate Debate	Inter-Collegiate	12
Inter collegiate Quiz Competition by Humanities Department	Inter-Collegiate	40

[View File](#)

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NA	National	Null	Null	NA	NA

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council was regularly constituted by nominating students as per Maharashtra State University Act in 2012-13 and 2013-14. However, the

university elections were banned after 2013-14, and the college could not form the Student Council in 2014-15 and onwards. The MS University act mandated that a class representative from each class be nominated on merit basis. In addition to these class representatives, one representative each from NCC, NSS, sport, culture and two lady representatives were also nominated on the Student Council. All these chosen representatives would then elect a University Representative from the college. The Student Council would take the initiative to organize extracurricular activities in the college with the help of teachers. These students were part of Study Circles of all the departments and would carry out extracurricular activities of the departments. After 2013-14, when the Student Council could not be constituted formally, the meritorious students, nevertheless, were incorporated in various departments Study Circles to carry out extra-academic activities. They are nominated as president, secretary of the Study Circles. They would then take the lead to organize students and conduct cultural and other than academic programs which includes seminars, ppt competition, Group discussion, Quiz, teacher's day, industrial visit, poster making on academic social issues, etc of the college. They are involved in NSS and NCC activities organised by the college from time to time. They would coordinate among students and teachers for the successful conduct of the programs of the college.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

VMV Commerce, JMT Arts JJP Science College Alumni Association, Wardhaman Nagar, Nagpur-440008. It is registered under The Societies Registration Act,1860 vide Registration No. MAH/-108/04 (Nagpur). The objective of the Alumni Association is not only to guide students in the college by its Ex- Students but also to help them build their career in the different disciplines. The successful alumni also guide and recruit the graduates at their establishments for training, Internship and Employment. The Alumni Association organizes programmes every year on its own, or in collaboration with the college and other Institutions. The Alumni participates actively in Cleanliness Drive of the college. It also participates in Tree Plantation Programme and Blood Donation camp organized by the college every year. The alumni also spots places for installation of clay pots for drinking water for Birds and cement tanks for animals and pets.

5.4.2 – No. of enrolled Alumni:

6500

5.4.3 – Alumni contribution during the year (in Rupees) :

300000

5.4.4 – Meetings/activities organized by Alumni Association :

Twice a year • 22.09.2019 • 08.03.2020 Activities: 03 1. Career Guidance for Students 2. Prizes from alumni for meritorious Students 3. Installation of clay pots for drinking water for Birds and cement tanks for animals and pets.

#### **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

##### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College adopted the participative management practices through decentralisation of responsibilities and duties to the staff members. 1. The

institution promotes decentralisation and participative management both at academic and administrative level. The principal, the governing body, the College Development Committee and the IQAC are involved in defining policies and procedures, devising guidelines and rules and regulations pertaining to admission, examination, discipline, grievance redressal, support services, finance, infrastructure etc. The decisions are implemented through the administrative staff and the teaching staff. The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system. The principal is chairperson of the IQAC. The principal in consultation with the IQAC constituted different committees for planning and implementation of different academic and administration related matter. Over thirty such different committees operate taking decision and implementation in the academic and administrative matters. All academic and operational policies are based on the unanimous decision of the governing body, the College Development Committee, the IQAC and the committees constituted by the principal. The faculty members are given representation on various committees/cells and College Development Committee. The members among the non-teaching staff are also included in the committees where their assistance is required. 2. To streamline the admission process, the principal holds meeting of the Admission Committee well before the examination results are declared. This is to take the stock of the situation, plan the admission procedure and distribute responsibilities to the convenors of the admission committees of different streams. The convenors of the admission committees, in turn, entrust responsibilities and duties regarding admission upon the respective members of their committees who carry out their duties. Having taken up the responsibilities, all the measures are taken, collectively, to ensure that the necessary arrangements for admission process are in place. The Principal is kept apprised of the entire admission process in different streams.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<p>The college constitutes Admission Committees of different streams which look after the admission process of their respective departments. The admission committees work in tandem with the office staff especially deputed for the admission process. The process is carried out according to the University recommendation for admission. After receiving admission forms from students, the teachers check the forms and sort them out for admission according to merit. Right from the enrolment of the student to the remittances of admission fees and issue of the identity cards, the committees and the office staff work together within the deadline stipulated by the university for admission of students in the college. The admission to post-Graduation is carried out through the Common Admission Process</p>

	(CAP) administered and controlled by the University.
Industry Interaction / Collaboration	<p>The Institution signs MOUs with software companies and the entrepreneurial development center and makes arrangement for internship of students so that they can benefit keeping in view the current developments in the market and technology. The MOUs have been signed with Hesten Solutions Pvt. Ltd., Cojag Smart Tech. Pvt. Ltd., Asterisc Technocrat Pvt. Ltd., Ocean Software Technology, and Infigenuity Pvt. Ltd.</p> <p>The MOU has also been signed with Maharashtra Centre for Entrepreneurship Development (MCED). The Industrial visits are regularly organized so that students can be made aware of the latest developments and emerging trends and working culture in the industry. The students are required to submit project report after the visit where they analyze and suggest measures for efficient marketing and finance techniques.</p>
Human Resource Management	<p>The institution, through its Principal and the IQAC, seeks to manage the effective utility of the knowledge and skills among the teachers and the non-teaching staff to ensure that the organization achieve its desired goal in the realm of education and administration. The participation of the faculty in the essential Faculty Development Programs and the in-house training programs for teachers conducted by the Computer department, and guest lectures, is aimed in this direction. Discerning the usefulness of the faculties in different endeavors, the IQAC along with the principal and teachers design programs like Crash Courses, Ad-on courses and Extension services, so that most of the teachers perform and contribute to maximize their utility for the institution.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>A Library Committee of all the Heads of Departments and the librarian is constituted. The committee, in the presence of the principal holds meeting at the beginning of each academic session to take review of the requirements. A library budget is granted to all the departments in this meeting every year. Subsequently, the heads of the departments submit their</p>

requirement of books duly approved by the principal. The library has 54852 textbooks, 8383 reference books, over 135000 e-books, 15 journals and over 6000 e-journals. The College Library has Soft-Lib software and subscribed to N-List to access e-learning resources.

The ICT enabled Language Lab, the Interactive Board and Electronics lab, smart classrooms, the OHPs, the PPTs along with other ICT tools are used by faculty for the teaching purpose along with the traditional pedagogic methods.

A newly constructed four storied building with over 30 classrooms has become partly functional and will be fully operational infrastructure by the next year.

**Research and Development**

The College has one recognized Research Centre of the affiliating university in Commerce. There are 8 recognized supervisors for doctoral research in the college. Out of the total teaching staff of 51, there are 30 faculties with Ph.D. in different streams. The research aptitude of students is encouraged through activities like quizzes, Poster Competition, Essay Competition and Power Point Presentation on a given topic.

**Examination and Evaluation**

Class-wise unit tests are regularly held and feedback given to students. Based on the university examination pattern, the teachers frame question bank which help students prepare effectively for the examination. The model answers are discussed in the classroom. The internal assessment of students is done through seminars and assignments. Discussion and analysis on the performance of students in the tests is regularly held in the institution. All the departments along with the principal analyze the university result of students and take decisions for further improvement in the performance of students.

**Teaching and Learning**

The college has the internal evaluation system through which it takes feedback and keeps itself open to improvisation for teaching and learning. This it does through the regular conduct of unit tests and regular interface with students where their queries are addressed. The deployment of different methods of

teaching, viz., power point presentation, educating students through curriculum related videos, motivating students to present ppt, the designing and running of the ad on courses essential for the employment purpose, are the means employed for improvement in the process of teaching and learning. The feedback from stakeholders like parents of students, and the alumni, through Parent-Teacher association and Alumni Association helps improve the process of teaching and learning. The Student Welfare Committee counsels the needy students and assists them monetarily for admission and examination process, bus pass, vehicles for commuting to college, thereby easing the process of learning of needy students.

Curriculum Development

The college is affiliated to the RTM Nagpur University and has to follow the syllabus prescribed by the university. However, a host of co-curricular activities like debates, quizzes, student seminars, assignments and guest lectures are planned in advance, which complement the university curriculum for the all-round development of the student. In order to impart among students the much-needed skills required in the current market-oriented world, the college runs its own ad-on courses, Remedial classes for slow learners, Fundamentals of English Language through the Language Lab, Certificate courses and Value added Courses. The institution sends its faculties to various faculty development programs like Orientation and Refresher Courses and workshops to keep themselves abreast of the skills and development in the field of education, pedagogy and the technology used in the field of teaching, which help teachers deploy them in the curriculum while dealing with students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The college uses personal emails and WhatsApp to circulate important notices and reports amongst the staff. The college also uses Google Meet and Zoom meeting application to conduct meetings, programs, seminars and for teaching and learning purpose. The



college has deployed a software "Sack Info 2.5 ERP" developed by SyNchRonik Inc for office and library. The college has its own website with useful information regarding college, its courses and activities. The online message system has been deployed so that the short messages could be sent to staff and students. The OPAC facility has been provided by the library to search books online, for staff and students.

Administration

The college uses Google apps - google sheet, docs, forms, to prepare notices and activity reports, data collection, feedback forms etc. A biometric machine recording attendance of teaching and non-teaching staff members has been deployed. WhatsApp groups including teachers and students and office staff have been created to send information at short notice. Smart phones for mailing and exchange of academic information, are used on a wide scale in the college.

Finance and Accounts

The account department of the college uses Tally Prime Silver ERP-9.0 to generate immediate information about finance and accounts. The college also uses software for student admission which keeps the record of each student regarding the balance dues if any, dues regarding examination fees and books borrowed by the students from the library. This software is thus helpful in maintaining the financial, academic and social accounting of the student for the institution.

Student Admission and Support

The software "Sack Info 2.5 ERP is developed for student admission and support. This software is used for online admission process through an online link made available on the college website: [www.vmvnagpur.org](http://www.vmvnagpur.org). The same software is used to issue Bonafide certificates, Transfer Certificates, admission form, college identity cards with unique ID for availing library facility, and receipts towards fees paid by the students. The digital Notice Boards are used widely. The UPI facility has been provided to the student for online fee payment.

Examination

The College generates the class-wise roll list of all classes and the fees record of students using Sack Info 2.5

ERP. The online message is sent to students to inform them to submit the exam form. Allotment of roll numbers, preparation of class-wise seating plan, generation of class-wise roll number, allotment sheet, attendance sheet and report, marksheet and tabulation sheet and other examination related operations are carried out effectively using computers. Due to the Corona pandemic during 2019-20, all the activities related to university examination conducted by the college were carried out online through google forms.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NA	NA	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC Sponsored Refresher Course	3	22/07/2019	03/08/2019	12
UGC Sponsored Refresher Course	1	06/11/2019	19/11/2019	14
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching

Permanent	Full Time	Permanent	Full Time
51	51	32	32

### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>As per government norms, wherever applicable, The teaching staff of the college avails the statutory welfare measures, namely, General Pension Scheme, Gratuity Scheme, Group Insurance, Leave Travel Concession, Medical reimbursement, Maternity Leave and Loan against GPF Account. In addition to the above-mentioned statutory welfare measures, the college staff runs a cooperative society that caters to the following functions:</p> <ul style="list-style-type: none"> <li>• Financial support in case of the demise of staff members while in service</li> <li>• Financial support to the staff member for marriage of their wards</li> <li>• Financial support to the meritorious wards of the staff members</li> <li>• Fee concession to the wards of the employees.</li> <li>• Low interest loan to the staff to meet needs during domestic or other exigencies.</li> <li>• Emergency Loans</li> </ul> <p>In addition to the financial assistance, the college organizes medical camps for health check-ups which include tests for bone density, Hemoglobin and Sugar level. The college regularly organizes classes on Yoga and meditation. The lectures on psychological counselling are also organized by the college.</p>	<p>As per the government norms, wherever applicable, the non-teaching staff of the college avails the statutory welfare schemes, namely, the General Pension Scheme, Gratuity Scheme, Group Insurance, Leave Travel Concession, Medical reimbursement, Maternity leave, Loan against GPF account. In addition to the above-mentioned statutory welfare measures, the college runs a cooperative society that caters to the following functions:</p> <ul style="list-style-type: none"> <li>• Financial support in case of the demise of staff members while in service</li> <li>• Financial support to the staff member for marriage of their wards</li> <li>• Financial support to the meritorious wards of the staff members</li> <li>• Fee concession to the wards of the employees.</li> <li>• Low interest loan to the staff to meet needs during domestic or other exigencies.</li> <li>• Emergency Loans</li> </ul> <p>The college also organizes medical camps for health check-ups which include tests for bone density, Hemoglobin and Sugar level. The college regularly organizes classes on Yoga and meditation. The lectures on psychological counselling are also organized by the college.</p>	<p>The institution, its teaching staff, alumni of the college and the philanthropists of the society voluntarily contribute monetarily to meet the academic needs of students. The reimbursement of the bus pass to the students who are coming to college from the nearby villages, as well as from the remote places inside the city, is taken care of. The students are also provided with bicycles for the entire academic year on rotation basis so that other needy student can also avail the facility. The economically disadvantaged students are funded for their admission/examination fees. In 2019-20, the college distributed 7 bicycles to the needy students. 14 students from the remote areas were assisted for reimbursing the amount of the bus-pass. 8 students were assisted for college admission fees. Apart from these schemes provided by the college, the students also avail the GOI scholarship and Chatrapati Shahu Maharaj scholarship.</p>

### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly The internal audit of the college is done by the head clerk of the college. The Statutory/Government audit of the college is done by an external agency, that is, by a qualified Chartered Accountant. The audit of the college is done by the Auditor General office on a random basis. The audit of the college is also done by the Joint Director, Higher Education. The audit of the grant received from the UGC is done by an external agency, that is, a qualified Chartered Accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0
---

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent-Teacher Meeting 2. A program on "Easy Health no Wealth" 3. Parent Counseling.
---

6.5.3 – Development programmes for support staff (at least three)

0
---

6.5.4 – Post Accreditation initiative(s) (mention at least three)

<p>Academic planning of all departments which maintain a balance between the curricular, co- curricular and extra- curricular activities. Keeping in view the increasing number of students, IQAC took initiative to increase number of class rooms in the session. IQAC took initiative in preparing the module for mentoring system. The convener of the Mentoring Cell designed the hand-book for the mentoring system. With the formation of teachers-in-charge network, the students' mentoring system is inducted keeping in view of the guidelines proposed by NAAC. For inculcating environmental consciousness amongst students Digital Notice Board is introduced in the college with the help of Computer department. For documentation of various programmes IQAC formed a new documentation committee to maintain the records of different programmes held in the college.</p>
---

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No

d)NBA or any other quality audit

No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Review meeting of Peer Team Report for Plan of Action	22/06/2019	22/06/2019	22/06/2019	10
2019	Workshop on Robotics by Computer Department	29/08/2019	29/08/2019	Nil	50
2019	Workshop on Trending Technology	11/09/2019	11/09/2019	Nil	100
2020	Webinar on "Better Searches Better Result"	16/05/2020	16/05/2020	Nil	100

[View File](#)

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Guest Lecture by Shweta Khedkar, IPS Officer on Creating Awareness on Girls Security Rights	27/08/2019	27/08/2019	326	224
Women's Day celebrated in collaboration with women cell and NSS	11/03/2020	11/03/2020	120	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The Solar Panel of 15 KW has been installed in the Institution as an alternate source of energy. The renewable energy generated per month is, on average, around 975 kw/month. Out of this, the institution supplies 339kw/month of energy to the Grid. One of the majors by the institution to save energy is that

it has installed LEDs at most of the places , which consumes less energy as compared to the CFLs and tube lights.

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Provision for lift	Yes	3
Ramp/Rails	Yes	3
Braille Software/facilities	Yes	Nil
Rest Rooms	No	Nil
Scribes for examination	Yes	2
Special skill development for differently abled students	No	Nil
Any other similar facility	Yes	3

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	3	07/03/2020	1	Bone Mineral Density Checkup Camp	The objective was to orient the stake holders about the ill effects of depleting minerals in the Bone and dietary supplements to increase the mineral content in the bone	159
Nil	Nil	3	03/02/2020	7	.Cleanliness	To imbibe cl	322

Drive  
 eanliness  
 habit  
 among  
 students

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for Students , Teaching and Non- Teaching Staff	12/03/2018	The Code of conduct of the college is uploaded on the website of the institution. It is displayed on flex boards at prominent places in the institution. The code of conduct for non-teaching staff is exhibited in the office. The code of conduct serves as guide for stakeholders about their duties and responsibilities. A disciplinary Committee is formed to ensure discipline among students. The Mentors from among student's representatives also ensure that the code of conduct meant for students is strictly adhered to. Memos are issued by the Management to the teaching and non-teaching faculties for serious misconduct or deviation. Students violating the code of conduct are subject to disciplinary action. The violation of code of conduct on part of teaching, non-teaching staff and students invite strict disciplinary action.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Mahatma Gandhi Jayanti	03/10/2019	03/10/2020	90

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plastic free campus Plastic cups for tea are replaced by biodegradable cups

in the canteen. Plastic free zone is created in the college. The students are encouraged to use paper or jute bags. 2. Paperless office The College encourages online submission of assignments by students to minimize the use of paper and also to promote the use of technology. Notification about meetings, instructions to staff and students is communicated through SMS and e-mails, thus moving towards paperless functioning. Reuse of cardboard and blank paper of record books by the students is encouraged. 3. Digital notice boards Digital notice boards have been installed displaying notices of the events and pictures of the event and other important information, to the students. 4. Green landscaping with trees and plants Oxygen Park is developed in one of the areas in the premises where plants such as Areca Palm, Aloe-vera, Neem, Tulsi, Pipal have been planted to increase the oxygen content in the air. The college makes sincere efforts to promote carbon neutralization on the campus by strictly adhering to the policy of non -burning of waste in the premises. 5. Cleanness Drive Tree Plantation Programme Regular plantation of sapling is carried out in the premises through NSS, NCC, Computer science department Campus beautification committee and Retract Club. College has adopted a village (Dhargaon) where regular plantation drives and cleanliness drives are conducted by the students of NSS. The NCC with the participation of the cadet conducted cleanness drive and educated the people in the vicinity about how to manage the waste. 1000 teak wood sapling were planted at Kuhu forest range, Weltur, within area of 15 hectares, by MCA department.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. Bone Mineral Density Checkup Camp The Community Development cell organized Bone Mineral Density checkup camp for stakeholders on 7th march 2020. Dr. Saumya Rathi oriented the parents about the ill effects of depleting minerals in the Bone and dietary supplements to increase the mineral content in the bone. 159 stakeholders (Teaching and Non-teaching staff, parents, alumni) underwent the screening test for bone Mineral density. 2. Rubella Vaccination Camp Students Development Committee conducted a Rubella Vaccination Camp for Senior and Junior College girls and girls in the nearby area on 7th March 2020. Dr Rupeshri Bhoyar and Dr. Saumya Rathi administered free Rubella Vaccines to 322 girls of college and nearby area. 3. Sanjivani Blood Donor Cell A blood donation camp was organized on the college premises. The programme was organized by the "Sanjivani Blood Donor Cell" of our college. Our staff and many students donated blood voluntarily. Some of the visitors were also motivated to donate blood. Twenty-four units of blood was collected. All the collected blood was sent to the Dr. Hedgewar Blood Bank, Nagpur. 4. Nirmalya Visarjan Drive To create environmental awareness amongst the students and to prevent the water bodies from being polluted, the War-Tech group of BCA department collected Nirmalya. They also guided public for proper disposal of Nirmalya at Futala Lake. around 30 students participated in this drive. The Students Development Committee in association with NSS organized Nirmalya Visarjan Drive on 12th September 2019 at Gandhisagar Lake. 235 students participated in the drive.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.vmvnagpur.org/Administrator/PDF/14122021103610007.pdf>

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The success of any institution depends on the comprehensiveness and relevance



of the objective they set and the efforts they put in to achieve them. Rightfully so, out of our multiple priorities the one that we prioritize is our endeavour to prepare the students to face professional challenges in their life and contribute to the wellbeing of the society as responsible citizens. The institution envisages imparting academic and professional excellence through various crash courses conducted by the college on routine basis to enable our students in achieving core competence, in facing the global requirements. Along with academic and professional excellence, a sense of responsibility towards society has also been envisaged as part of our mission. We encourage our students to organize community extension services to sensitize them to core human values. Donation of medicine to old age home, imparting skill development training to the inmates of the orphanages, Rubella Vaccination Camps, Bone Mineral Density Check-up Camps for the residents of nearby areas, plantations Drives, ICT training for the community, distribution of library books for local community , Yoga classes seven days workshops for mental health of students, Blood Donation camp, Haemoglobin Check -up camp, NSS Shibir (Dhargaon) in Rural area are some of the initiatives undertaken by the students of the institution to serve society. Thus, the institution through its vision and mission endeavours to serve the society and improve the all-round growth of our students.

Provide the weblink of the institution

<http://www.vmvnagpur.org/Administrator/PDF/14122021111547558.pdf>

### **8.Future Plans of Actions for Next Academic Year**

The institution decided to use the online method of teaching due to the Corona pandemic. However, since a large number of faculties were not well versed with the online method, it was planned that the Department of Computers, which is familiar with the online pedagogy, will train all the faculties, , in the methods of online teaching. To give impetus to research and promote it among the faculties of all the departments, the institution will take special measures to encourage teachers for taking up research projects. Given the need of extra classrooms in proportion to the number of students, the institution will take steps to increase the number of classrooms and improve the infrastructural facilities. The institution will set up a robust feedback system to improve the process of teaching and learning. A large number of students of the institution belong to socially disadvantaged groups who are badly impacted, emotionally and otherwise, due to the corona pandemic. The institution decided that they will be of some service to students in the form of counseling and other kind of assistance.