

Website : www.vmvnagpur.org
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॥ न हि ज्ञानेन सदृशं पवित्रमिह विद्यते ॥
Shri Nagpur Gujarati Mandal's

Office : 0712-2764391
Principal & Fax : 0712-2763891

INTERNAL QUALITY ASSURANCE CELL (IQAC)
VMV COMMERCE JMT ARTS & JJP SCIENCE COLLEGE

Wardhaman Nagar, Nagpur.

(Recognised by Govt. of Maharashtra & Affiliated to R.T.M. Nagpur University, Nagpur)

NAAC Accredited 'B' Grade

Dr. K. P. Kariya
M. Sc. Ph. D.
Principal



Prof. K. M. Purohit
Coordinator
IQAC

Ref. No.

Date : / /

To
The Director
NAAC,
Bangalore

Subject: AQAR of Vrajlal Manilal Vasant Commerce, Jaydeoshankar Manishankar Thakar Arts & Jashbhai Jijibhai Patel Science College, Wardhaman Nagar, Nagpur, Maharashtra.

EC/52/RAR/69 Dated 28-3-10


Sir

We are attaching here the soft copy of the AQAR of our college for the year 2014-15.

Kindly accept, acknowledge and oblige.

Thanking you

With regards


Prof. K. M. Purohit

Coordinator : IQAC

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

**Vrajlal Manilal Vasant Commerce, Jaydeoshankarn
Manishankar Thakar Arts and Jashbai Jijibhai Patel
Science College**

1.2 Address Line 1

Near Wardhaman Nagar Petrol Pump

Address Line 2

Wardhaman Nagar

City/Town

Nagpur

State

Maharashtra

Pin Code

440008

Institution e-mail address

vmvnagpur@gmail.com

Contact Nos.

0712-2764391, 0712-2763891

Name of the Head of the Institution:

Prin. Dr. M. G. Chandekar

Tel. No. with STD Code:

0712-2764391, 0712-2763891

Mobile:

0-91-9822567712

Name of the IQAC Co-ordinator:

Shri K. M. Purohit

Mobile:

0-91-9823274319

IQAC e-mail address:

vmv.iqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

Not received.

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/52/RAR/69 dated 28-3-2010

1.5 Website address:

www.vmvnagpur.org

Web-link of the AQAR:

<http://www.vmvnagpur.org/IQAC.aspx>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle			2004	
2	2 nd Cycle	B	2.85	2010	
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

29-4-2011

1.8 AQAR for the year (for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 12-13 SUBMITTED TO NAAC ON 29/11/2017
- ii. AQAR 13-14 SUBMITTED TO NAAC ON 29/11/2017

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

**Rashtrasant Tukadoji
Maharaj**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	NA		
University with Potential for Excellence	NA	UGC-CPE	NA
DST Star Scheme	NA	UGC-CE	NA
UGC-Special Assistance Programme	NA	DST-FIST	NA
UGC-Innovative PG programmes	NA	Any other (<i>Specify</i>)	Linguistic Minority
UGC-COP Programmes			

2. IQAC Composition and Activities

2.1 No. of Teachers		09	
2.2 No. of Administrative/Technical staff		04	
2.3 No. of students		01	
2.4 No. of Management representatives		01	
2.5 No. of Alumni		01	
2.6 No. of any other stakeholder and community representatives			
2.7 No. of Employers/ Industrialists		01	
2.8 No. of other External Experts		01	
2.9 Total No. of members		18	
2.10 No. of IQAC meetings held			
2.11 No. of meetings with various stakeholders:	No.	4	Faculty 2
Non-Teaching Staff	Students	1	Alumni 1
			Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level 2

(ii) Themes

1. **One day workshop on synopsis writing**
2. **Eight day workshop on research methodology.**

2.14 Significant Activities and contributions made by IQAC

- **Started B.Voc. courses for the first time in Acting and also in Theater and Stagecraft.**
- **Started MA courses in Hindi and Economics.**
Started "RAINBOW" college journal.
- **State of art Sound Studio and Makeup room inaugurated for B.Voc. Courses.**
- **Adopted "Pawangaon" village under NSS Scheme.**
- **Organized one day workshop on "Synopsis Writing".**
- **Organized eith day workshop on Research Mehtodology.**
- **Planned several play productions for the students of B.Voc Courses.**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>To foster research activities, workshop, seminars and conferences to be organised for faculty and students.</p>	<p>IQAC</p> <ul style="list-style-type: none"> • Started “RAINBOW” college journal • One day workshop on synopsis writing. • Eight day workshop on Research Methodology. • Paper presentation competition using PPT was organized for college students. • Arranged guest lecture for the final year students on Project Making.
<p>To provide education up to PG Level for arts students.</p>	<p>Started M. A. in Economics and Hindi</p>
<p>Students welfare scheme</p>	<p>Distributed free passes and bicycles to the needy students.</p> <p>Also provided in-house job opportunities to the needy students under Earn and Learn Scheme.</p>
<p>Organization of programmes for value addition and to inculcate moral values.</p>	<p>“PAWANGAON” village was adopted under NSS Scheme.</p> <p>Nirmalya Visarjan to prevent water pollution on the occasion of Ganesh Visarjan.</p> <p>Celebration of Human Rights Day, Teacher’s Day, Savitribai Phule Jayanti etc..</p>
<p>Organisation of cultural and cocurricular activities and competitions.</p>	<p>Several competitions and activites were organised like Paper Presentation, Poster competition, Debate competition, Annual festival – Drushti etc...</p>

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

**AQAR was discussed in IQAC meetng with all the staff members.
Points were college can improve further were discussed.**

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing	Number of programmes	Number of self-financing	Number of value added /
PhD	1		1	
PG	6	2	6	
UG	8	1	3	
PG Diploma	1		1	
Advanced Diploma				
Diploma				
Certificate				5
Others	-			2
Total	16	3	11	7
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	11
Trimester	NIL
Annual	4

1.3 Feedback from stakeholders*

(On all aspects)

	Alumni	<input type="checkbox"/>	Parents	<input type="checkbox"/>	Employers	<input type="checkbox"/>	Students	<input checked="" type="checkbox"/>
Mode of feedback :	Online	<input type="checkbox"/>	Manual	<input checked="" type="checkbox"/>	Co-operating schools (for PEI)	<input type="checkbox"/>		

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspect ✓s.

Semester system was introduced by the University in the first year of BCA course. So a new syllabus was introduced for this course. Also new syllabus was introduced by the University in the 2nd year of B.Com. and BCCA Courses.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

B.Voc. courses in Acting and in Theatres and stage craft started for the first time in college and also in University. Further this year MA in Hindi and Economics were introduced in the college.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
38	25	13	---	---

2.2 No. of permanent faculty with Ph.D.

26

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	6							0	6

2.4 No. of Guest and Visiting faculty and Temporary faculty

--	---	6
----	-----	----------

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	Nil	Nil	Nil
Presented papers	12	26	3
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- | |
|--|
| <ul style="list-style-type: none"> • Teaching through PPT & Videos • Special emphasis on moral values. • Bridge courses for weak students. |
|--|

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Affiliated college

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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
PGDCCA	13	77%	77%	---	---	77%
MCM	10	40%	90%	---	---	90%
MCom	39	33%	67%	---	---	67%
BBA	34	4%	37%	33%	---	70%
BCCA	50	---	26%	52%	---	78%
BCA	7	14%	86%	---	---	100%
BA	51	---	---	16%	8%	24%
BSc.	27	---	7%	44%	4%	55%
MCA	53	96%	4%	--	--	100%
B.Com.	85	---	11%	62%	5%	78%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- **IQAC designs Academic calendar and distributed to the staff and students in the beginning of the session.**
- **Encourages staff to design value added courses, bridge courses and remedial courses.**
- **Monitors teaching plan and arranges meetings with the HODs.**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	---
HRD programmes	---
Orientation programmes	01
Faculty exchange programme	---
Staff training conducted by the university	---
Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	03
Staff training conducted by the college.	---

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	30	8	--	--
Technical Staff	8	2	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encourages teachers to apply for Major/Minor Research Projects.
- Regular display of upcoming seminars, conferences, etc. by the research committee
- Motivates faculty to register for Ph.D.
- Motivates teachers and students for publishing/presenting research papers.
- Started “RAINBOW” research journal.
- Conducted workshops on “Synopsis writing” and also on “Research Methodology”.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	2
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		4		
Outlay in Rs. Lakhs		Rs. 4,42,500		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	12	05	03
Non-Peer Review Journals	--	04	--
e-Journals	03	01	--
Conference proceedings	12	26	03

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL			
Minor Projects	2013-15	UGC	Rs. 4,42,500	Rs. 2,62,500
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	Rs. 4,42,500	

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		01			
Sponsoring agencies		Self			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year - **NIL**

3.15 Total budget for research for current year **Rs. 4,42,500**

From Management of University/College **-----**

Total **Rs. 4,42,500**

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
06	02	04	--	--	--	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides **14**
and students registered under them **41**

3.19 No. of Ph.D. awarded by faculty from the Institution **10**

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level **21** State level **--**
National level **-** International level **-**

3.22 No. of students participated in NCC events:

University level	<input type="text" value="53"/>	State level	<input type="text" value="04"/>
National level	<input type="text" value="01"/>	International level	<input type="text" value="-"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="02"/>	State level	<input type="text" value="01"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="07"/>
NCC	<input type="text" value="04"/>	NSS	<input type="text" value="04"/>
		Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **Village adopted by the college under PM's Gram Dattak Yojana (Pawangaon)**
- **Installation of water pots for birds and animals.**
- **Bone Mineral Density Check-up Camp**
- **Haemoglobin check-up camp for Parents.**
- **Nirmalya Visarjan Program**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5433.84 sq.mt.	NIL	Management	5433.84 sq.mt.
Class rooms	28	NIL	UGC/Management	28
Laboratories	9	--	UGC/Management	9
Seminar Halls	2	--	Management	2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	16	NIL	UGC	16
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs. 14.7 Lakh	NIL	UGC	14.7 Lakh
Others				

4.2 Computerization of administration and library

- **High speed internet leased line from BSNL.**
- **Installation of Wi-Fi routers in Auditorium, office and Principal's office.**
- **Online fee payment of university exams.**
- **Online submission of scholarship form.**
- **College library is now a member of NLIST & DELNET schemes**

4.3 Library services:

	Existing 13-14		Newly added 14-15		Total	
	No.	Value	No.	Value	No.	Value
Text Books	54802	Rs.52,66,988	2153	Rs. 6,35,037	56955	Rs. 59,02,025
Reference Books	3125	Rs.5,54,143	827	Rs.3,59,005	3952	Rs. 9,13,148
e-Books						
Journals	19	Rs. 21,360			19	Rs. 21,360
e-Journals						
Digital Database						
CD & Video	1041	FREE			1041	FREE
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	106	05	62	01	01	01		
Added	Laptop- 10 Projector-11	--	--	--	--	--		
Total	127	05	62	01	01	01		

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- **High speed internet line from BSNL**
- **Online submission of internal and practical marks.**
- **Advanced bio-metric system based on retinal/face recognition technology for the attendance of staff members.**

4.6 Amount spent on maintenance in lakhs :

i) ICT	Rs. 86,480
ii) Campus Infrastructure and facilities	Rs.4,50,265
iii) Equipments	---
iv) Others	---
Total :	Rs. 5,36,745

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- **Staff motivates and prepare students to participate in the various intercollegiate competitions.**
- **Students are encouraged to express their views in the college magazine “Shabdangan”**
- **Through extension activities of NSS, students are made familiar with how they can come close to community.**
- **Students Grievance Cell functions effectively by redressing student’s grievances.**
- **Cells like Training & Placement, Competitive Examinations Cell, NSS, NCC, work to their optimum potential for supporting the students.**

5.2 Efforts made by the institution for tracking the progression

- **Internal tests are conducted regularly to monitor and measure students’ academic performance.**
- **Remedial coaching is conducted for weak students.**
- **Parent -Teacher meeting is conducted to keep the parents informed about their ward’s performance.**
- **Bridge courses for the non-commerce students who have joined commerce stream after 12th std.**

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2138	313	18	-

(b) No. of students outside the state

15

(c) No. of international students

--

Men	No	%
	1096	45%

Women	No	%
	1355	55%

Last Year – 2013-14						This Year – 2014-15					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1373	252	26	554	3	2208	1397	290	29	732	3	2451

emand ratio 1:1 Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

College has a dedicated T & P Cell which conducts activities related to competitive examinations.

UGC sponsored “Entry In To Services” conducted several programs like Lectures, Programs, Mock Interview, Workshops etc.. for the students.

No. of students beneficiaries

110

5.5 No. of students qualified in these examinations

NET	--	SET/SLET	--	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	--

5.6 Details of student counselling and career guidance

- **Experts lectures are organised on the regular basis related to various fields.**
- **Training and Placement cell organises seminars, workshop for career guidance.**

No. of students benefitted

140

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
7	24	8	---

5.8 Details of gender sensitization programmes

Anti Ragging Committee, Discipline Committee, Women’s Cell, Grievance and Redressal Cell, all together conducts gender sensitization programmes for students based on various themes.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	---	---
Financial support from government	1098	Rs. 53,06,882
Financial support from other sources	---	---
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **Nil**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

The growth of any institution rests upon the dreams that the founding fathers have established which the posterity realises through their perseverance. As an institution, our vision is to achieve EXCELLENCE in the first place, and, secondly, apply it for the total and simultaneous growth of all sections of society. Finally, our institution shall serve as a catalyst for ENLIGHTENMENT of the humanity.

MISSION

The college is committed to serve the society, especially dis advantaged, and enhance the quality of life through excellence in academically and professionally relevant education and training. The emphasis is on developing right attitudes and value of discipline, dedication and commitment among its members.

6.2 Does the Institution has a management Information System

Admission procedure to all the programmes is through MIS including printing of I-cards of students of all the courses.
Correspondence, invitation, notices are sent through SMS facility of MIS.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college is affiliated to R.T.M. Nagpur University. So the curriculum prescribed by the University for all the programmes is followed by the college. However, the faculties who are the members of Board of Studies are actively involved in Curriculum Development as and when it is required by the university.

6.3.2 Teaching and Learning

- 1. Each faculty member prepares exhaustive teaching plan for the course module for every session.**
- 2. The implementation of the teacher's teaching plan/module and the conduction of his/her classes as per the time-table are assessed by the IQAC/Principal/HOD at regular intervals.**
- 3. Many activities were conducted to enrich and supplement the curricula like guest lectures, industrial visits, projects etc.**
- 4. Faculty made use of computers, internet, LCD and interactive board to enhance the teaching-learning process.**
- 5. NPTL videos are often used to explain the difficult to concept.**

6.3.3 Examination and Evaluation

- Regular conduct of unit tests.**
- Briefing and workshop on preparation of university exam.**
- Students seminars are arranged because it is proved that retention power is maximum when you explain to someone else.**
- Students who perform well in the exam are rewarded in the class itself so that the other students get motivated to improve their performance in the next test.**

6.3.4 Research and Development

- Research committee conducted workshop on "Synopsis Writing" on 12th Oct 2014.**
- IQAC organised 8 day national workshop on research methodology and was attended by 97 participants.**
- College also conducts PET exam organised by the RTM Nagpur University and which is an entrance exam for the candidates who want to do Ph.D.**

6.3.5 Library, ICT and physical infrastructure / instrumentation

- **College library is rich in collection of reference books, text books, periodicals, magazines, digital resources, and audio visual materials.**
- **Most of the Departments have their own library to cater to immediate requirements.**
- **Book bank facility is availed to the students wherein the students can issue more than one book from the month of December till the exam clearance time.**
- **Book deposit scheme is practised by the library during examination period to help the needy students to use books by depositing a nominal amount which is refundable after the books are returned.**
- **Prizes was awarded to 'Best Library User' and 'Best Book Reviewer' among the students.**
- **To promote ICT based teaching and learning short term training programmes are conducted for teachers to enhance and upgrade teaching skills.**

6.3.6 Human Resource Management

Short Term Training programmes are organized by the college for the improvement in Teaching skills and the soft skills of the faculty members. Also 4 teachers granted leave to attend Summer School / Orientation / Refresher course.

6.3.7 Faculty and Staff recruitment

The College appoints its faculty and staff purely on merit basis.

- **Qualified Adhoc / CHB/ Guest faculty is appointed against the vacant post as per the departmental requirement.**
- **Daily-wages staff is recruited as per the need of the office and the Departments**

6.3.8 Industry Interaction / Collaboration

- **Visits and research interactions with various industries and institutions are carried out on a regular basis.**
- **The authorities are open in interacting with other institutes for collaboration.**
- **People from Industries are regularly invited to apprise the students about the needs & expectations of the industries so that the students can channelize their efforts in a proper direction**

6.3.9 Admission of Students

Admission process of the college always has been transparent. Necessary information about the admission procedure is given in the prospectus of the college. Reservation policies of the Government are followed. Enrolment of the students is done on-line.

6.4 Welfare schemes for

Teaching & Non Teaching	Covered under Group Insurance Scheme. The staff members can obtain Emergency loans, Personal Loans through our college credit cooperative society
Students	Students are also covered under Group Insurance Scheme. Institutional scholarships, Free ships, Financial aid to students through student's welfare committee. Free bus passes and bicycles are also provided free by the college to the needy students. Also cheques are given to the needy students for the University Exam Fee or for Admission Fee.

6.5 Total corpus fund generated

Rs. 40,000/-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	--	YES	Management, Principal, IQAC
Administrative	NO	---	YES	Management, Principal, IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

Alumni association helps in many ways.

- **Felicitate Merit students.**
- **Organised "Kavi Sammelan"**
- **Students internships.**

6.12 Activities and support from the Parent – Teacher Association

- Interactive session of Principal and teachers with parents at the beginning of each academic session is conducted.
- Annual meeting is held every year and office bearers are appointed.
- Suggestions made by the parents are implemented for example demand for covered parking for the vehicles came from the parents and as result now we are having the largest covered parking for the students.

6.13 Development programmes for support staff

- **Computer Literacy programme.**
- **Regular training programmes are organized for the entire faculty or faculties are sent for training program organised by other institutions**

6.14 Initiatives taken by the institution to make the campus eco-friendly

- **Emphasis on more plantations to make environment clean and green.**
- **various competitions were organised to create awareness on, use of Sanitary, waste disposal system, rain harvesting system.**
- **A campus cleaning day is organized by NSS and NCC during Gandhi Jayanthi**
- **Waste bins are provided extensively to prevent littering.**

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Introduction of B.Voc. program in Acting, Theatre & Stage Craft was an out of box thinking. Sound proof recording room need for the course is best among all such in Nagpur. Faculty members of other courses are also benefited by this facility in preparing their ICT based lectures.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- **Started Research Journal “RAINBOW” and the first issue was published on 23rd Feb. 2015.**
- **Started B. Voc. Degree course in Acting and in Theatre and stagecraft.**
- **Constructed state of art Soundproof Studio and Makeup room for the B.Voc. Course.**
- **Several play productions as planned earlier were prepared and performed by B.Voc. students.**
- **Started MA courses in Hindi and Economics.**
- **Adopted village “PAWANGAON” under NSS scheme.**
- **Organized one day workshop on Synopsis Writing.**
- **Organised Eight day workshop on Research Methodology.**
- **Organized paper presentation competition through PPT for college students.**
- **Provided in house job opportunities to the needy students through Earn and Learn Scheme.**
- **Distributed free bus passes and the bicycle to the needy students through students welfare scheme.**
- **“Haasya Kavi Sambhelan” organized by the college Alumni committee.**
- **Teacher’s day, National Science day, Premchand Jayanti, Subhashchandra Bose Jayanti, Constitution day, Hindi Diwas, Marathi Diwas etc were celebrated to inculcate moral and social values among students.**

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

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**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Installation of garbage bins in college premises.

- **Tree plantation programmes were organized by Environmental Cell of the college.**
- **Organization of popular talks on promoting eco-friendly practices among students by the above extension cell.**
- **Awareness programme on plastic free campus.**

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- **Dynamic, dedicated and qualified staff**
- **Balanced focus on academics as well as co-curricular and extra-curricular activities**
- **Strong proactive mechanism for student support and progression**
- **Excellent relationship with stakeholders including, parents, alumni, local community, etc.**

Weaknesses:

- Lack of campus area for infrastructural development.
- Academic and administrative constraints of being a college affiliated to the university.

Opportunities:

- More openings for student employability with new Life Sciences and IT based industries coming up in Nagpur.

Challenges/Threats:

- Declining quality of students
- Students are more focused on passing examination rather than learning.

8. Plans of institution for next year

1. To organize various inter collegiate events.
2. Strengthening of placement cell.
3. To start Earn and Learn scheme.
4. To start post graduate courses in Hindi, Marathi, Economics and English.
5. To organize health check-up camp for the parents of the students.

Name _____

Signature of the Coordinator, IQAC

ANNEXURE 1

Feedback Analysis

A questionnaire containing 10 parameters was prepared to obtain feedback from students to find out the image of the college. A random sample of 100 students was considered. Students had shown their satisfaction in almost all aspects covered in the Feedback form which is enclosed for your perusal.

A questionnaire containing 7 parameters was considered to take feedback on individual teacher's performance from students. A random sample of 10 students for every teacher was taken. Students are satisfied with their relationship with teachers, teaching methodology, approach of generating interest in the subject and the way of responding their doubts. However, there was mixed feedback as far as other aspects are concerned.

Students' feedback on teachers' performance (2014-15)

Sr. no.	Aspect	GPA
1	You are inspired in subject matter	3.33
2	Curriculum coverage	3.54
3	Your doubts are properly answered.	3.19
4	You are able to understand lecture clearly.	3.49
5	You are able to contact the faculty outside the class	3.20
6	Subject material provided by the faculty is sufficient.	3.15
7	The student-teacher relation is cordial.	3.46

OVERALL RATING 3.34

Four point scale is used to measure the quality level of each

1) 3.50-4-Very Good (A) 2) 2.50 -3.49 -Good (B)

3) 1.50 -2.49 -Satisfactory (C) 4) 1- 1.49 -Unsatisfactory (D)

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Academic Calendar For The Session 2014-15

MONTH	WEEK/DATE	EVENT
JUNE	16-Jun-14	First day of the 2014-15 session
	3rd & 4th	Students counselling and admission work
JULY	2nd & 3rd	Formation of study circles and Interface session with students. Distribution of bus passes to the needy students through students welfare scheme.
	4th	Internet Training Program for Non-Computer Students
AUGUST	1st	Tree Plantation Program
	15-Aug-14	Celebration of independence day Distribution to bicycles to the needy students. Srujan Wall Paper Competition.
	3rd	Enrollment of students in NSS and to start guest lecture in every faculty.
	4th	First unit test. Celebration of Premchand Jayanti by Hindi Department.

MONTH	WEEK/DATE	EVENT
SEPTEMBER	1st	Guest lectures by various departments and subject or faculty wise book exhibition.
	5-Sep-13	Celebration of Teacher's Day.
	2nd	NIRMALYA VISARJAN program
	17-Sep-14	Hindi Diwas Celebration
	4th	2nd Unit test. Internet training program for non computer students.
OCTOBER	1st	Cleanliness drive on the occasion of Gandhi Jayanti
	2nd	Workshop by Research and Development committee. Students seminars and Career program by Placement cell
	3rd & 4th	University Winter exam
NOVEMBER	1st, 2nd and 3rd	University Winter Exam.
	26-Nov-14	Celebration of constitution day.

MONTH	WEEK/DATE	EVENT
DECEMBER	1st	Competitions by various departments.
	2nd	NSS Camp followed by various activates till 7 days.
	3rd	Workshops by Home Economics Department
	4th	Students seminars and unit test 3
JANUARY	3-Jan-14	Celebration of Savitribai Phule Jayanti
	1st	Inter collegiate power point presentation competition.
	2nd	Vivekananda Jayanti and blood donation camp.
	3rd	Inter collegiate debate competition
	4th	Campus placement program

MONTH	WEEK/DATE	EVENT
FEB	1st	Industrial visits
	2nd	Inaugural function of Sound Proof Studio for BVOC course.
	3rd	Campus placement program
	4th	Celebration of national science day
MARCH	1st	Workshop on Research Methodology.
	2nd	Celebration of women's day and program by Alumni Association.
	3rd	Placement drive.
	4th	Computer training program for non computer students.
APRIL	---	University examinations

ANNEXURE – 3

1ST BEST PRACTICE

RUBELLA VACCINATION CAMP FOR COLLEGE GIRLS AND RESIDENTS OF NEARBY AREA

- **OBJECTIVE**

- 1) To build immunity in the students
- 2) To eliminate rubella.
- 3) To prevent girl students from the ill effects associated with the rubella virus
- 4) To prevent rubella infection in girls during early pregnancy
- 5) To meet the need for an international standard for anti- rubella serum

- **THE CONTEXT**

Rubella is caused by a virus from the genus rubiuius. Its symptoms include low grade fever, respiratory problems, and most normally a rash of pink colour on body. A woman who contacts rubella infection during pregnancy can pass the infection to the developing foetus. If the foetus survives the child may suffer from a wide range of birth defects, including deafness, eye defects.

- **THE PRACTICE**

The rubella vaccination drive was organised for girls on 8th march 2017. 209 girls students were administered rubella vaccine by the team of eminent doctors from ace women hospital under the leadership of dr. Roopeshri Bhoyar

EVIDENCE OF SUCCESS : Initially it was not easy to convince parents and students about the vaccine. But the figure of this year 209 indicates that the college succeeds in bringing the awareness among the girls about the vaccine.

- **THE PROBLEMS ENCOUNTERED & RESOURCE REQUIRED**

Eminent doctors team and rubella vaccines were required for organising the camp. it was a challenge to produce vaccine at subsidised rates. it was difficult to convince the parent about the usefulness of the vaccine. parents were sceptical about the side effects of the vaccine.

ANNEXURE – 4

2ND BEST PRACTICE

COUNSELLING BY FACULTIES TO ADDRESS SOCIO-PSYCHOLOGICAL ISSUES OF THE STUDENTS

- **OBJECTIVE**

1. To help students gain an insight into the origin and development of emotional difficulties, leading to an increased capacity to take rational control over the feelings and actions.
2. To alter maladjusted behaviour of students.
3. To assist students to move in the direction of fulfilling their potential or achieve an integration of conflicting elements within themselves.

- **THE CONTEXT**

The provision of effective socio-psychological counselling help to improve the self -image of the students and broaden their educational and occupational ambitions. Counselling by faculties is a learning – oriented process which occurs usually in an interactive social relationship. The students learn more about the self that enables him or her to behave adequately in the society.

- **THE PRACTICE**

A socio-psychological counselling session of m.sc. Maths students was conducted by dr. Suruchi dabir on 5th april 2017. 15 students underwent the psychological counselling therapy. Dr. Suruchio dabir dealt with emotional distress and behavioural problems of the students and also addressed the anxiety of the students over a currier decision.

- **EVIDENCE OF SUCCESS:** Exercise proved to be fruitful because at the counselling session two of the M.Sc. (Maths) students we have decided to drop the course gain the much-needed confidence and finally crack the first year with good marks also.

- **THE PROBLEMS ENCOUNTERED & RESOURCE REQUIRED**

It is usually difficult to make the students feel comfortable to share their emotional problems with the outsider. Most of the times students do not open up which creates difficulties in addressing their emotional and behavioural problems. Interactive relationship environment between the faculties and students helps in overcoming the problem.

