

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**VMV COMMERCE JMT ARTS & JJP SCIENCE COLLEGE**

Wardhaman Nagar, Nagpur.

(Recognised by Govt. of Maharashtra & Affiliated to R.T.M. Nagpur University, Nagpur)  
NAAC Accredited 'B' Grade

**Dr. K. P. Kariya**  
M. Sc. Ph. D.  
Principal



**Prof. K. M. Purohit**  
Coordinator  
IQAC

Ref. No.

Date : / /

**To**  
**The Director**  
**NAAC,**  
**Bangalore**

**Subject:** AQAR of Vrajlal Manilal Vasant Commerce, Jaydeoshankar Manishankar  
Thakar Arts & Jashbhai Jijibhai Patel Science College, Wardhaman Nagar, Nagpur.

*EC/52/RAR/69 Dated 28-03-10*  
Sir

*Maharashtra*

We are attaching here the soft copy of the AQAR of our college for the year 2013-14.

Kindly accept, acknowledge and oblige.

Thanking you

With regards

Prof. K. M. Purohit

Coordinator : IQAC

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### I. Details of the Institution

1.1 Name of the Institution

**Vrajlal Manilal Vasant Commerce, Jaydeoshankarn  
Manishankar Thakar Arts and Jashbai Jijibhai Patel  
Science College**

1.2 Address Line 1

**Near Wardhaman Nagar Petrol Pump**

Address Line 2

**Wardhaman Nagar**

City/Town

**Nagpur**

State

**Maharashtra**

Pin Code

**440008**

Institution e-mail address

**vmvnagpur@gmail.com**

Contact Nos.

**0712-2764391, 0712-2763891**

Name of the Head of the Institution:

**Prin. Dr. M. G. Chandekar**

Tel. No. with STD Code:

**0712-2764391, 0712-2763891**

Mobile:

**0-91-9822567712**

Name of the IQAC Co-ordinator:

**Shri K. M. Purohit**

Mobile:

**0-91-9823274319**

IQAC e-mail address:

**vmv.iqac@gmail.com**

1.3 NAAC Track ID (For ex. MHCOGN 18879)

**Not Received**

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

**EC/52/RAR/69 dated 28-3-2010**

1.5 Website address:

**www.vmvnagpur.org**

Web-link of the AQAR:

**http://www.vmvnagpur.org/IQAC.asp**

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle			<b>2004</b>	
2	2 <sup>nd</sup> Cycle	<b>B</b>	<b>2.85</b>	<b>2010</b>	
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

**29/04/2011**

1.8 AQAR for the year (for example 2010-11)

**2013-14**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

i. AQAR 12-13 SUBMITTED TO NAAC ON 29/11/2017

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

**Rashtrasant Tukadoji Maharaj  
Nagpur University (RTMNU)**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	NA	UGC-CPE	NA
DST Star Scheme	NA	UGC-CE	NA
UGC-Special Assistance Programme	NA	DST-FIST	AN
UGC-Innovative PG programmes	NA	Any other	Linguistic Minority
UGC-COP Programmes			

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	09
2.2 No. of Administrative/Technical staff	04
2.3 No. of students	01
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2.6 No. of any other stakeholder and community representatives	---
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	01
2.9 Total No. of members	18

2.10 No. of IQAC meetings held No. **4**

2.11 No. of meetings with various stakeholders:

Faculty	<b>2</b>
Non-Teaching Staff	<b>1</b>
Students	<b>1</b>
Alumni	<b>1</b>
Others	

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

**Rs. 300000/-**

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

**IQAC conducted 8 Day UGC sponsored workshop on “Emerging Technological Trends In Research, Training and Learning Process” from 3<sup>rd</sup> March to 10<sup>th</sup> March 2014. Topics like MOODLE, WIZIQ, AVIEW, CAMSTUDIO were demonstrated.**

**IQAC also conducted for college students 7 Day “SKILL ENHANCEMENT PROGRAM”**

2.14 Significant Activities and contributions made by IQAC

- 1. Started VMV Bulletin. First issue was published on 11<sup>th</sup> September 2013.**
- 2. Started research center – College was recognized by the Nagpur University for higher learning and research in commerce and management in the session 2013-14**
- 3. Semester System was introduced for the first time Bsc and PG Courses.**
- 4. IQAC organized two national and one international level UGC sponsored conferences.**
  - a. National conference on Synthesis and Applications of Novel materials organized on 5-10-13.**
  - b. National conference on Recent Developments in Eco-friendly Materials was organized in association with Hislop college on 28<sup>th</sup> and 29<sup>th</sup> Sept 2013.**
  - c. UGC sponsored international conference on Global Economic Outlook On Recession and Recovery organized on 10<sup>th</sup> and 11<sup>th</sup> January 2014.**

5. **Intercollegiate competitions like Mathematics Quiz Competition, Debate competitions etc.. were organized.**
6. **To provide better health care programs like Rubella Vaccination Camp, Hemoglobin test, Bone Mineral Density Check were organized for both students and staff.**
7. **College new website was inaugurated in the session 2013-14.**
8. **CCTV camera and biometric machines were installed.**

#### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

<b>Plan of Action</b>	<b>Achievements</b>
<b>To foster research activities, workshop, seminars and conferences to be organised for faculty and students.</b>	<b>College organized</b> <b>1 International level conference</b> <b>1 National level Conference and</b> <b>1 State level workshop.</b> <b>Also paper presentation competition using PPT was organized for college students.</b>  <b>Started Higher learning and research centre in Commerce and Management.</b>
<b>To update students, parents and stake holders about the college via college bulletin.</b>	<b>Started quarterly VMV Bulletin and the first issue was published on 11<sup>th</sup> September 2013.</b>
<b>Health program for staff and students</b>	<b>Rubella vaccination camp was organized in which 150 girls were benefited.</b>  <b>Bone mineral density camp was organized for the staff to prevent osteoporosis. Total 120 staff members took the advantage of the camp.</b>

<p><b>Organization of programmes for value addition and to inculcate moral values.</b></p>	<p><b>Organized</b></p> <p><b>Visit to Panchwati Ashram – an old age home.</b></p> <p><b>Nirmalya Visarjan to prevent water pollution on the occasion of Ganesh Visarjan.</b></p> <p><b>Celebration of Human Rights Day, Teacher’s Day, Savitribai Phule Jayanti etc..</b></p>
<p><b>Organisation of cultural and cocurricular activities and competitions.</b></p>	<p><b>Several competitions and activites were organised like Paper Presentation, Poster competition, Debate competition, Annual festival – Drushti etc...</b></p>

*\* Attach the Academic Calendar of the year as Annexure.*

    

2.15 Whether the AQAR was placed in statutory body      Yes      No

Management       Syndicate       Any other body

Provide the details of the action taken

**AQAR was discussed in IQAC meetng with all the staff members. Points were college can improve further were discussed.**

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	<b>1</b>		<b>1</b>	
PG	<b>4</b>		<b>4</b>	
UG	<b>6</b>		<b>3</b>	<b>4</b>
PG Diploma	<b>1</b>		<b>1</b>	
Advanced Diploma				
Diploma				
Certificate				
Others	<b>2</b>			
<b>Total</b>	<b>14</b>		<b>11</b>	<b>4</b>
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	<b>6</b>
Trimester	<b>NIL</b>
Annual	<b>5</b>

- 1.3 Feedback from stakeholders\* (On all aspects)
- |                    |                          |                          |                          |                                     |                                |                          |                                     |
|--------------------|--------------------------|--------------------------|--------------------------|-------------------------------------|--------------------------------|--------------------------|-------------------------------------|
| Alumni             | <input type="checkbox"/> | Parents                  | <input type="checkbox"/> | Employers                           | <input type="checkbox"/>       | Students                 | <input checked="" type="checkbox"/> |
| Mode of feedback : | Online                   | <input type="checkbox"/> | Manual                   | <input checked="" type="checkbox"/> | Co-operating schools (for PEI) | <input type="checkbox"/> |                                     |

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspect✓s.

**Semester system was introduced by the University in the first year of B.Sc. and in the Final year of P.G. Courses. So a new syllabus was introduced for these courses. Also new syllabus was introduced by the University in the B.Com. and**

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

**Yes, a centre of higher learning and research for Ph.D. in Commerce was started in 2013-14. Also add on courses of more than 30 contact hours in Softskill and Hardware – Networking started in this session.**

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
<b>39</b>	<b>25</b>	<b>14</b>	---	---

2.2 No. of permanent faculty with Ph.D.

<b>23</b>
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
<b>1</b>	<b>4</b>								

2.4 No. of Guest and Visiting faculty and Temporary faculty

---	---	<b>5</b>
-----	-----	----------

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
Presented papers	<b>9</b>	<b>24</b>	<b>2</b>
Resource Persons	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- **Teaching through PPT & Videos**
- **Special emphasis on moral values.**
- **Bridge courses for weak students.**

2.7 Total No. of actual teaching days during this academic year

<b>180</b>
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

**Affiliated college**

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

---	---	<b>01</b>
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2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
<b>PGDCCA</b>	<b>42</b>	<b>33%</b>	<b>71%</b>	-	-	<b>71%</b>
<b>MCM</b>	<b>23</b>	<b>35%</b>	<b>91%</b>	-	-	<b>91%</b>
<b>MCom</b>	<b>21</b>	<b>18%</b>	<b>82%</b>	--	--	<b>82%</b>
<b>BBA</b>	<b>71</b>	<b>3%</b>	<b>46%</b>	<b>48%</b>	---	<b>94%</b>
<b>BCCA</b>	<b>54</b>	--	<b>43%</b>	<b>33%</b>	--	<b>76%</b>
<b>BCA</b>	<b>13</b>	-	<b>8%</b>	<b>46%</b>	-	<b>54%</b>
<b>BA</b>	<b>80</b>	--	<b>3%</b>	<b>40%</b>	<b>23%</b>	<b>65%</b>
<b>BSc</b>	<b>17</b>	---	<b>6%</b>	<b>53%</b>	----	<b>59%</b>
<b>B.Com.</b>	<b>90</b>	<b>Nil</b>	<b>10%</b>	<b>64%</b>	<b>2%</b>	<b>76%</b>

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- **IQAC designs Academic calendar which is distributed to the staff and students in the beginning of the session.**
- **Encourages staff to design value added courses, bridge courses and remedial courses.**
- **Monitors teaching plan and arranges meetings with the HODs.**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	<b>05</b>
UGC – Faculty Improvement Programme	---
HRD programmes	---
Orientation programmes	<b>01</b>
Faculty exchange programme	---
Staff training conducted by the university	---
Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	---
Staff training conducted by the college.	<b>16</b>

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	<b>32</b>	<b>3</b>	<b>5</b>	---
Technical Staff	<b>8</b>	<b>2</b>	<b>1</b>	----

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encourages teachers to apply for Major/Minor Research Projects.
- Regular display of upcoming seminars, conferences, etc. by the research committee
- Motivates faculty to register for Ph.D.
- Motivates teachers and students for publishing/presenting research papers.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>2</b>
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		<b>5</b>		
Outlay in Rs. Lakhs		<b>Rs. 6,15,000</b>		

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	<b>7</b>	<b>3</b>	
Non-Peer Review Journals	<b>2</b>	<b>1</b>	
e-Journals	<b>10</b>		
Conference proceedings	<b>9</b>		

#### 3.5 Details on Impact factor of publications

Range **2.1506 TO 4.74** Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	<b>NIL</b>			
Minor Projects	<b>2013-15</b>	<b>UGC</b>	<b>Rs. 6,15,000</b>	
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-

Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	<b>Rs. 6,15,000</b>	

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	<b>01</b>	<b>01</b>	<b>01</b>		
Sponsoring agencies	<b>UGC</b>	<b>UGC</b>	<b>UGC</b>		

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations  International  National  Any other

3.14 No. of linkages created during this year - **NIL**

3.15 Total budget for research for current year **Rs. 6,15,000**

From Management of University/College **Rs. 22,500**

Total **Rs. 6,37,500**

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

**1**

**5**

3.19 No. of Ph.D. awarded by faculty from the Institution **-**

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level **150** State level **16**  
National level **-** International level **-**

3.22 No. of students participated in NCC events:

University level	<input type="text" value="53"/>	State level	<input type="text" value="53"/>
National level	<input type="text" value="01"/>	International level	<input type="text" value="-"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="00"/>	State level	<input type="text" value="01"/>
National level	<input type="text" value="01"/>	International level	<input type="text" value="00"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="04"/>	
NCC	<input type="text" value="01"/>	NSS	<input type="text" value="05"/>	Any other <input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **Rubella Vaccination Program**
- **Bone Mineral Density Check-up Camp**
- **Haemoglobin check-up camp for Parents.**
- **Visit to “Panchwati – Vrudhashram”**
- **Nirmalya Visarjan Program**

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	<b>5433.84 sq.mt.</b>	<b>NIL</b>	<b>Management</b>	<b>5433.84 sq.mt.</b>
Class rooms	<b>28</b>	<b>NIL</b>	<b>UGC/Management</b>	<b>28</b>
Laboratories	<b>9</b>	<b>--</b>	<b>UGC/Management</b>	<b>9</b>
Seminar Halls	<b>2</b>	<b>--</b>	<b>Management</b>	<b>2</b>
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.		<b>16</b>	<b>UGC</b>	<b>16</b>
Value of the equipment purchased during the year (Rs. in Lakhs)		<b>14 .7 Lakh</b>	<b>UGC</b>	<b>14 .7 Lakh</b>
Others				

#### 4.2 Computerization of administration and library

- **Daily attendance of staff using biometric system.**
- **Notices by SMS**
- **Dynamic college web site.**
- **The campus is under surveillance of CCTV**
- **Library is equipped with INFLIBNET & OPAC.**

#### 4.3 Library services:

	Existing 12-13		Newly added 13-14		Total	
	No.	Value	No.	Value	No.	Value
Text Books	<b>53375</b>	<b>Rs.48,22,314</b>	<b>1427</b>	<b>Rs.4,44,674</b>	<b>54802</b>	<b>Rs.52,66,988</b>
Reference Books	<b>2721</b>	<b>Rs. 3,10,769</b>	<b>404</b>	<b>Rs.2,43,374</b>	<b>3125</b>	<b>Rs.5,54,143</b>
e-Books						
Journals			<b>19</b>	<b>21360</b>	<b>19</b>	<b>21360</b>
e-Journals						
Digital Database						
CD & Video			<b>1041</b>	<b>FREE</b>	<b>1041</b>	<b>FREE</b>
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	<b>87</b>	<b>05</b>	<b>58</b>	<b>01</b>	<b>01</b>	<b>01</b>		
Added	<b>Laptop- 10 Projector-9</b>	--	--	--	--	--		
Total	<b>106</b>	<b>05</b>	<b>58</b>	<b>01</b>	<b>01</b>	<b>01</b>		

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- **Computer training provided free of cost to all students.**
- **Office and Library both are fully computerised.**
- **Wi-Fi facilities at selected places.**
- **Reprography facility to students.**
- **College provides the e-library facility, INFLIBNET to access e-resources and e-journals.**
- **Use of smart board to make learning interesting.**
- **Workshop on making blogs for teachers.**
- **Workshop on SPSS and Moodle for teachers.**

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	<b>Rs. 84,698</b>
ii) Campus Infrastructure and facilities	<b>Rs. 5,21,604</b>
iii) Equipments	<b>Rs.2,472</b>
iv) Others	-----
<b>Total :</b>	<b>Rs. 6,08,774</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- **Scholarship is provided to deserving backward students and economically backward students.**
- **Students are encouraged to express their views in the college magazine “Shabdangan”**
- **Through extension activities of NSS, students are made familiar with how they can come close to community.**
- **Students Grievance Cell functions effectively by redressing student’s grievances.**
- **Cells like Training & Placement, Competitive Examinations Cell, NSS, NCC, work to their optimum potential for supporting the students.**

#### 5.2 Efforts made by the institution for tracking the progression

- **Teachers interact with the students periodically and keep a track of their progression under the Teacher-Mentor Scheme.**
- **Remedial coaching is conducted for students who have not cleared university exams.**
- **Parent -Teacher meeting is conducted to keep the parents informed about their ward’s performance.**
- **Bridge courses for the non-commerce students who have joined commerce stream after 12<sup>th</sup> std.**

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1903	305	18	-

#### (b) No. of students outside the state

20

#### (c) No. of international students

--

Men	No	%	Women	No	%
	1057	48%		1151	52%

Last Year – 2012-13						This Year – 2013-14					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
<b>1248</b>	<b>252</b>	<b>18</b>	<b>468</b>	<b>2</b>	<b>2024</b>	<b>1373</b>	<b>252</b>	<b>26</b>	<b>554</b>	<b>3</b>	<b>2208</b>

Demand ratio 1:1      Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

**College has a dedicated T & P Cell which conducts activities related to competitive examinations.**

**UGC sponsored “Entry In To Services” conducted several programs like Lectures, Programs, Mock Interview, Workshops etc.. for the students.**

No. of students beneficiaries 135

5.5 No. of students qualified in these examinations

NET	<span style="border: 1px solid black; padding: 2px 10px;">--</span>	SET/SLET	<span style="border: 1px solid black; padding: 2px 10px;">--</span>	GATE	<span style="border: 1px solid black; padding: 2px 10px;">--</span>	CAT	<span style="border: 1px solid black; padding: 2px 10px;">--</span>
IAS/IPS etc	<span style="border: 1px solid black; padding: 2px 10px;">--</span>	State PSC	<span style="border: 1px solid black; padding: 2px 10px;">--</span>	UPSC	<span style="border: 1px solid black; padding: 2px 10px;">--</span>	Others	<span style="border: 1px solid black; padding: 2px 10px;">--</span>

5.6 Details of student counselling and career guidance

- **Experts lectures are organised on the regular basis related to various fields.**
- **Training and Placement cell organises seminars, workshop for career guidance.**

No. of students benefitted 250

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
<b>21</b>	<b>220</b>	<b>76</b>	

### 5.8 Details of gender sensitization programmes

**Anti Ragging Committee, Discipline Committee, Women’s Cell, Grievance and Redressal Cell, all together conducts gender sensitization programmes for students based on various themes.**

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	<b>05</b>	<b>Rs. 4958.00</b>
Financial support from government	<b>973</b>	<b>Rs. 55,66, 739</b>
Financial support from other sources	<b>26</b>	<b>Rs. 4266</b>
Number of students who received International/ National recognitions	--	--

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

**10**

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **Nil**

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

#### **VISION**

**The growth of any institution rests upon the dreams that the founding fathers have established which the posterity realises through their perseverance. As an institution, our vision is to achieve EXCELLENCE in the first place, and, secondly, apply it for the total and simultaneous growth of all sections of society. Finally, our institution shall serve as a catalyst for ENLIGHTENMENT of the humanity.**

#### **MISSION**

**The college is committed to serve the society, especially dis advantaged, and enhance the quality of life through excellence in academically and professionally relevant education and training. The emphasis is on developing right attitudes and value of discipline, dedication and commitment among its members.**

6.2 Does the Institution has a management Information System

**Admission procedure to all the programmes is through MIS including printing of I-cards of students of all the courses.**  
**Correspondence, invitation, notices are sent through SMS facility of MIS.**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

**The college is affiliated to R.T.M. Nagpur University. So the curriculum prescribed by the University for all the programmes is followed by the college. However, the faculties who are the members of Board of Studies are actively involved in Curriculum Development as and when it is required by the university.**

6.3.2 Teaching and Learning

- 1. Each faculty member prepares exhaustive teaching plan for the course module for every session.**
- 2. The implementation of the teacher's teaching plan/module and the conduction of his/her classes as per the time-table are assessed by the IQAC/Principal/HOD at regular intervals.**
- 3. Remedial courses are conducted by Departments for weak students.**
- 4. Extra classes are conducted by teachers to complete the course prescribed in the syllabus as & when needed.**

6.3.3 Examination and Evaluation

- Regular conduct of unit tests.**
- Continuous Evaluation of students through oral class test, home assignments, seminars, projects.**
  - Regular conduction of practical tests.**
  - Regular conduction of Terminal Examination as per university pattern**

#### 6.3.4 Research and Development

]

- **Research Committee established in the college to monitor and encourage research activity to be carried out by the faculty.**
- **Major and Minor Research Projects are encouraged.**
- **Research Committee regularly posts information about, forthcoming workshops, seminars and conferences.**
- **To keep the faculties abreast of latest development, college organises conferences and seminars.**

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- **Staff and students have access to INFLIBNET (e- journal)**
- **Book bank facility is availed to the students wherein the students can issue more than one book from the month of December till the exam clearance time.**
- **Book deposit scheme is practised by the library during examination period to help the needy students to use books by depositing a nominal amount which is refundable after the books are returned.**
- **Prizes was awarded to 'Best Library User' and 'Best Book Reviewer' among the students.**
- **To promote ICT based teaching and learning short term training programmes are conducted for teachers to enhance and upgrade teaching skills.**
- **Instruments are added to the departments as per their requirements through UGC Grants.**

#### 6.3.6 Human Resource Management

**Short Term Training programmes are organized by the college for the improvement in Teaching skills and the soft skills of the faculty members.**

#### 6.3.7 Faculty and Staff recruitment

**The College appoints its faculty and staff purely on merit basis.**

- **Qualified Adhoc / CHB/ Guest faculty is appointed against the vacant post as per the departmental requirement.**
- **Daily-wages staff is recruited as per the need of the office and the Departments**

#### 6.3.8 Industry Interaction / Collaboration

- **Visits and research interactions with various industries and institutions are carried out on a regular basis.**
- **The authorities are open in interacting with other institutes for collaboration.**
- **People from Industries are regularly invited to apprise the students about the needs & expectations of the industries so that the students can channelize their efforts in a proper direction**

6.3.9 Admission of Students

**Admission process of the college always has been transparent. Necessary information about the admission procedure is given in the prospectus of the college. Reservation policies of the Government are followed. Enrolment of the students is done on-line.**

6.4 Welfare schemes for

<b>Teaching &amp; Non Teaching</b>	<b>Covered under Group Insurance Scheme.</b> <b>The staff members can obtain Emergency loans, Personal Loans through our college credit cooperative society</b>
<b>Students</b>	<b>Students are also covered under Group Insurance Scheme.</b> <b>Institutional scholarships, Free ships, Financial aid to students through student's welfare committee.</b> <b>Free bus passes and bicycles are also provided free by the college to the needy students.</b>

6.5 Total corpus fund generated

**Rs. 32,000/-**

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	<b>NO</b>	<b>--</b>	<b>YES</b>	<b>Management, Principal, IQAC</b>
Administrative	<b>NO</b>	<b>---</b>	<b>YES</b>	<b>Management, Principal, IQAC</b>

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes       No

For PG Programmes      Yes       No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

**Not Applicable**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

**Not Applicable**

6.11 Activities and support from the Alumni Association

**Alumni association helps in many ways.**

- **Arranging guest lectures, industrial tours**
- **Pre placement support.**
- **Students internships.**

#### 6.12 Activities and support from the Parent – Teacher Association

- Interactive session of Principal and teachers with parents at the beginning of each academic session is conducted.
- Annual meeting is held every year and office bearers are appointed.
- Suggestions made by the parents are implemented. For example security guards were appointed on the request of the parents.

#### 6.13 Development programmes for support staff

- **Computer Literacy programme.**
- **Regular training programmes are organized for the entire faculty or faculties are sent for training program organised by other institutions**

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- **Emphasis on more plantations to make environment clean and green.**
- **various competitions were organised to create awareness on, use of Sanitary, waste disposal system, rain harvesting system.**
- **A campus cleaning day is organized by NSS and NCC during Gandhi Jayanthi**
- **Waste bins are provided extensively to prevent littering.**

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

**Organization of an inter collegiate, syllabus based quiz competition on Mathematics. It was a grand success. In all 24 teams and 250 participants were there from 10 a.m. to 5 p.m.**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Started VMV Bulletin. First issue was published on 11<sup>th</sup> September 2013.
2. Started research center – College was recognized by the Nagpur University for higher learning and research in commerce and management in the session 2013-14
3. Semester System was introduced for the first time Bsc and PG Courses. So an orientation program was arranged for the students.
4. IQAC organized two national and one international level UGC sponsored conferences.
  - a. National conference on Synthesis and Applications of Novel materials organized on 5-10-13.
  - b. National conference on Recent Developments in Eco-friendly Materials was organized in association with Hislop college on 28<sup>th</sup> and 29<sup>th</sup> Sept 2013.
  - c. UGC sponsored international conference on Global Economic Outlook On Recession and Recovery organized on 10<sup>th</sup> and 11<sup>th</sup> January 2014.
5. Intercollegiate competitions like Mathematics Quiz Competition, Debate competitions etc.. were organized.
6. To provide better health care programs like Rubella Vaccination Camp, Hemoglobin test, Bone Mineral Density Check were organized for both students and staff.
7. CCTV camera and biometric machines were installed.
8. Introduced certificate course in Yoga.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- **Installation of Roract Club**
- **Earn and Learn Scheme.**

*\*Details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Installation of garbage bins in college premises.**
- **Tree plantation programmes were organized by Environmental Cell of the college.**
- **Organization of popular talks on promoting eco-friendly practices among students by the above extension cell.**
- **Awareness programme on plastic free campus.**

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strengths:**

- **Dynamic, dedicated and qualified staff**
- **Balanced focus on academics as well as co-curricular and extra-curricular activities**
- **Strong proactive mechanism for student support and progression**
- **Excellent relationship with stakeholders including, parents, alumni, local community, etc.**

**Weaknesses:**

- **Lack of campus area for infrastructural development.**
- **Academic and administrative constraints of being a college affiliated to the university.**

**Opportunities:**

- More openings for student employability with new Life Sciences and IT based industries coming up in Nagpur.

**Challenges/Threats:**

- Declining quality of students
- Students are more focused on passing examination rather than learning.

**8. Plans of institution for next year**

1. To conduct soft-skill development programme.
2. To organize conferences and seminars.
3. To start Earn and Learn scheme.
4. To start post graduate courses in Hindi, Marathi, Economics and English.
5. To organize health check-up camp for the parents of the students.

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## **ANNEXURE 1**

### **Feedback Analysis**

A questionnaire containing 10 parameters was prepared to obtain feedback from students to find out the image of the college. A random sample of 100 students was considered. Students had shown their satisfaction in almost all aspects covered in the Feedback form which is enclosed for your perusal.

A questionnaire containing 7 parameters was considered to take feedback on individual teacher's performance from students. A random sample of 10 students for every teacher was taken. Students are satisfied with their relationship with teachers, teaching methodology, approach of generating interest in the subject and the way of responding their doubts. However, there was mixed feedback as far as other aspects are concerned.

#### **Students' feedback on teachers' performance (2013-14)**

<b>Sr. no.</b>	<b>Aspect</b>	<b>GPA</b>
1	You are inspired in subject matter	3.53
2	Curriculum coverage	3.24
3	Your doubts are properly answered.	3.39
4	You are able to understand lecture clearly.	3.39
5	You are able to contact the faculty outside the class	3.19
6	Subject material provided by the faculty is sufficient.	3.30
7	The student-teacher relation is cordial.	3.46

#### ***OVERALL RATING 3.36***

***Four point scale is used to measure the quality level of each***

***1) 3.50-4-Very Good (A) 2) 2.50 -3.49 -Good (B)***

***3) 1.50 -2.49 -Satisfactory (C) 4) 1- 1.49 -Unsatisfactory (D)***

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**ANNEXURE 2**  
**Academic Calendar for the session 2013-14**

<b>MONTH</b>	<b>WEEK/DATE</b>	<b>EVENT</b>
<b>JUNE</b>	<b>16-Jun-13</b>	<b>First day of the 2013-14 session</b>
	<b>3rd &amp; 4th</b>	<b>Admission work</b>
<b>JULY</b>	<b>2nd &amp; 3rd</b>	<b>Formation of study circles and Interface session with students.</b>
	<b>4th</b>	<b>Internet Training Program for Non-Computer Students</b>
<b>AUGUST</b>	<b>1st</b>	<b>Tree Plantation Program &amp; installation of Rotract Club</b>
	<b>12-Aug-13</b>	<b>Celebration of S. R. Rangnathan Jayanti by College Library. Followed by book exhibition.</b>
	<b>15-Aug-13</b>	<b>Celebration of independence day</b>
	<b>3rd</b>	<b>Enrollment of students in NSS and to start guest lecture in every faculty.</b>
	<b>4th</b>	<b>First unit test. Also collection of news for college bulletin.</b>

<b>MONTH</b>	<b>WEEK/DATE</b>	<b>EVENT</b>
<b>SEPTEMBER</b>	1st	<b>Rubella vaccination Camp &amp; a plan to publish first issue of college bulletin.</b>
	5-Sep-13	<b>Celebration of Teacher's Day.</b>
	2nd	<b>Celebration of Hindi Diwas followed by week long competition.</b>
	3rd	<b>Parents Teacher Meeting</b>
	4th	<b>2nd Unit test</b>
<b>OCTOBER</b>	2-Oct-13	<b>Cleanliness drive on the occasion of Gandhi Jayanti</b>
	1st	<b>National conference by Physics Department</b>
	2nd	<b>Guest lectures by various departments</b>
	3rd	<b>Students seminars and Career program by Placement cell</b>
	4th	<b>National conference by Chemistry Department in association with Hislop college.</b>
<b>NOVEMBER</b>	23-Nov-13	<b>Paper presentation by students of BBA department</b>
	26-Nov-13	<b>Celebration of constitution day.</b>

<b>MONTH</b>	<b>WEEK/DATE</b>	<b>EVENT</b>
<b>DECEMBER</b>	<b>10-Dec-13</b>	<b>Celebration of Human Rights Day</b>
	<b>10-Dec-13</b>	<b>Students seminar on Human Rights by Political Science Department</b>
	<b>2nd</b>	<b>Hand embroidery, Food preservation etc.. workshop by home economics department</b>
	<b>3rd</b>	<b>Week long program to promote equal right to women.</b>
	<b>17-Dec-13</b>	<b>Visit of "Vidhan Bhavan" by students of political science department.</b>
	<b>4th</b>	<b>Students seminars and unit test 3</b>
<b>JANUARY</b>	<b>3-Jan-14</b>	<b>Celebration of Savitribai Phule Jayanti</b>
	<b>1st</b>	<b>Workshops and quiz competition by various departments</b>
	<b>2nd</b>	<b>International conference by Commerce department</b>
	<b>3rd</b>	<b>University level paper presentation competition</b>
	<b>4th</b>	<b>Campus placement program</b>

<b>MONTH</b>	<b>WEEK/DATE</b>	<b>EVENT</b>
<b>FEB</b>	<b>1st</b>	<b>Industrial visits</b>
	<b>4-Feb-14</b>	<b>Inter collegiate debate competition</b>
	<b>2nd</b>	<b>Inter collegiate mathematics quiz competition</b>
	<b>3rd</b>	<b>Campus placement program</b>
	<b>4th</b>	<b>Celebration of national science day and also a visit to Laxminarayan institute of technology also 4th unit test</b>
<b>MARCH</b>	<b>1st</b>	<b>Workshop for staff under the banner train the trainers</b>
	<b>2nd</b>	<b>Release ceremony of annual magazine and annual prize distribution function</b>
	<b>3rd</b>	<b>Visit to Panchwati Ashram - an old age home.</b>
	<b>4th</b>	<b>Project competition on freedom fighters.</b>
<b>APRIL</b>	<b>---</b>	<b>University examinations</b>

## **ANNEXURE 3**

### **1<sup>ST</sup> BEST PRACTICE : EARN AND LEARN SCHEME**

- **OBJECTIVE**

- 1) To make higher education accessible to economically backward students
- 2) To assist the students financially, to enable them to meet basic educational expenses
- 3) Provide first hand experience to the students in various clerical work
- 4) To inculcate in the students dignity of labor
- 5) To engage students in constructive activities and avoid distractions
- 6) To develop entrepreneurship ability in the student.

- **THE CONTEXT**

The aim of the scheme is to provide financial assistance to the needy students by providing them with work which would enable them to pursue higher education. Under earn and learn scheme students work in office, library, video shooting and photography, prepare ready to eat food items for sale, make greeting cards, candles, which are been sold in the college premises itself.. The scheme facilitates overall development of the student.

- **THE PRACTICE.**

The scheme initiated the year 2012. Economically backward students are provided with the opportunity to work in work in office, library. The work is of Non recurring nature, and they are paid at the rate of Rs 30 per hour. Students of home economics department are also encouraged to make pickles, chutneys, ready to eat food items, Diyas, candles which are then sold in the college premises. The students are selected for earn and learn scheme after verifying their financial background.

- **EVIDENCE OF SUCCESS**

25 No of students have enrolled in earn and learn scheme. College has incurred an expenditure amounting to Rs 52,000/- for the scheme. The items made by students of home economics department were completely sold.

- **THE PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED**

Students lack the skills, knowledge and aptitude required for certain technical jobs. The work assigned to the students is generally of non recurring nature and hence the students are reluctant to apply for the scheme as there is no job security. College has to incur additional expenses for making payments to the students, thus increasing the financial burden of the students.



# **ANNEXURE 4**

## **2<sup>ND</sup> BEST PRACTICE**

### **INSTALLATION OF ROTARACT CLUB OF THE STUDENTS**

- **OBJECTIVE**

1. To develop leadership skills among the students
2. To inculcate the sense of social responsibility in the students
3. To promote human values and ethical standards among the students
4. To provide opportunity for the multifaceted development of the students
5. To imbibe team spirit and co-ordination in the students.

- **THE CONTEXT**

The Rotract club of the students shall be responsible for planning, organizing, financing and conducting various community extension services and activities to address environmental concern

- **THE PRACTICE**

The Rotract club of the college was installed in the year 2012 with 35 students as its members. The club functions in association with rotary club of Nagpur –east which provides guidance and support for the active functioning of the club..The membership of Rotract club has increased to 60 students till date. The office bearers of Rotract club are elected every year in the installation ceremony. The outgoing president submits the reports of activities conducted during his/her regime and hands over the charge to incoming President The President of the rotract club elects the vice president, secretary, treasurer. The membership fees of the club is Rs 50 p.a.

- **EVIDENCE OF SUCCESS**

Rotract club of the college has been actively providing community extension services in association with rotary club of Nagpur east. Some dynamic projects successfully conducted by the rotract club since its inception are as follows..

1. Rubella vaccination camp for girls every year. Near about 150 girl student's administer the vaccine every year.
2. Bone mineral density check up camp for the stakeholders. Approximately 100 stakeholders underwent the screening of bone mineral
3. Nirmalay visarjan drive on the eve of Ganesh Visarjan to clean lakes and water bodies
4. Donations of medicines and items of daily needs to old age home( Panchwati vrudhashram)
5. Cleanliness drive
6. Donation of food items to the children of platform school
7. **Tree plantation drives.**

- **PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED**

Rotract club faces difficulties in undertaking certain projects due of lack of funds required to carry on the projects. Difficulties in increasing the membership of the club due to the poor socio economic background of the students.

